

Mayor and Council Communication

DATE: 05/24/22

M&C FILE NUMBER: M&C 22-0375

LOG NAME: 13PAMEND TEMPORARY STAFFING SERVICES

SUBJECT

(ALL) Authorize Amendment to the Non-Exclusive Master Services Agreements for Temporary Staffing Services with Ad-A-Staff Inc., BridgeWork Partners, LLC, P.I.E. Management LLC, and Smith Temporaries, Inc. dba CornerStone Staffing to Increase the Combined Annual Amount by \$700,000.00 for a New Combined Annual Amount of Up to \$3,500,000.00 for All City Departments

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to the non-exclusive master services agreements for temporary staffing services with Ad-A-Staff Inc., BridgeWork Partners, LLC, P.I.E. Management, LLC and Smith Temporaries, Inc. dba CornerStone Staffing to increase the combined annual amount by \$700,000.00 for a new combined annual amount of up to \$3,500,000.00 for all City Departments.

DISCUSSION:

In October 2020, the City Council authorized non-exclusive master services agreements with Abacus Corporation, Ad-A-Staff Inc., BridgeWork Partners, LLC, P.I.E. Management, LLC and Smith Temporaries, Inc. dba CornerStone Staffing for ITB 20-0123, temporary staffing services for all City departments, for a combined annual amount up to \$2,800,000.00. Because their pricing schedule pay rates were not meeting pay expectations and due to the limited number of positions they would service, the agreement with Abacus Corporation was terminated in 2021.

In 2022, Human Resources (HR) reviewed department's needs for temporary staffing and the available temporary staffing contracts. HR determined that additional funding would be required due to department's increased usage over the past year. This increased usage is due to several factors, including the number of temporary staff needed to operate the City's Emergency Rental Assistance Program and also increased resignations and retirements citywide. An increase to these non-exclusive agreements would allow for departments to continue filling positions with temporary staff as needed.

Staff recommends amending the agreements to increase the combined annual amount by \$700,000.00 for a new combined annual amount of up to \$3,500,000.00. There is a one-year initial term remaining with the option to renew for one additional two-year term.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments Operating Funds to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Reginald Zeno 8517

Originating Business Unit Head: Anthony Rousseau 8338

Dianna Giordano 7783

Additional Information Contact: Heather Oakes 8354