

Mayor and Council Communication

DATE: 09/22/20

M&C FILE NUMBER: M&C 20-0694

LOG NAME: 13P20-0130 SIX SERVICE TRUCKS LSJ PMD

SUBJECT

(ALL) Authorize the Purchase of Six Service Body Trucks from Grapevine DCJ LLC, in an Amount Up to \$408,245.00 for the Water and Property Management Departments through the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of six service body trucks from Grapevine DCJ LLC, in an amount up to \$408,245.00 for the Water and Property Management Departments through the Property Management Department.

DISCUSSION:

The Property Management Department (PMD) approached the Purchasing (Purchasing) Division for assistance with buying six service trucks that will be used by the Water Department for maintenance and installation of the City of Fort Worth's water and sewer systems and the Property Management Department for the maintenance of City owned facilities. Purchasing issued an Invitation to Bid (ITB) that contained detailed specifications as to the functionality, features and requirements for the new units. The bid was advertised in the Fort Worth Star-Telegram on April 22, 2020, April 29, 2020, May 6, 2020 and May 14, 2020. Eleven vendors were solicited from the purchasing vendor database; four responses were received and one was deemed non responsive since the bid did not meet the gross vehicle weight (GVWR) requirement. The GVWR is the maximum operating weight/mass of a vehicle.

BID SUMMARY- (See below)

Grapevine DCJ	Non responsive -The bid did not meet the gross vehicle weight (GVWR) requirement. (Option 1)
Grapevine DCJ	\$408,245.00 (Option 2)
Randall Reed Prestige Ford	Did Not Qualify for lowest bid meeting specification. \$412,170.00 (Option 1)
Randall Reed Prestige Ford	Did Not Qualify for lowest bid meeting specification. \$428,320.00 (Option 2)

Staff recommends awarding the purchase of two (2) Ram 1500 half-ton service trucks and four (4) Ram 4500 crew cab service trucks from Grapevine DCJ, LLC., based on lowest bid meeting all specifications. The new units will be replacements for unreliable units that can no longer be economically maintained. The old units will be sold at auction. Staff certifies that the new units meet the required specification and are expected to operate satisfactorily during their service life of 10 years for each unit. The warranty information, the manufacturer's Statement of Origin and the original sales invoice will accompany the new units upon acceptance and delivery to the 4100 Columbus Trail facility.

PRICE ANALYSIS - There is no purchase history for service trucks with these configurations and no data for the total cost of ownership. Staff reviewed the proposed pricing and concluded that pricing offered by the recommended vendor is fair and reasonable.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The units will be delivered within 120 days after receipt of a purchase order.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the Vehicle And Equip Replacement, Tax Note 2020, and W&S Capital Projects funds to support the approval of the above recommendation and authorization of the purchase agreement. Prior to any expenditure being incurred, the Property Management and Water Departments have the responsibility to validate the availability of funds.

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