

Mayor and Council Communication

DATE: 09/24/19

M&C FILE NUMBER: M&C 19-0208

LOG NAME: 80SYCAMORE CREEK MASTER PLAN

SUBJECT

Authorize a Transfer from the Water and Sewer Fund in the Amount of \$74,555.00 to the General Capital Projects Fund for Master Plan Development and Administrative Costs for the Sycamore Park Project and Adopt Appropriation Ordinance (COUNCIL DISTRICT 8)

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize a transfer from the Water and Sewer Fund to the General Capital Projects Fund in the amount of \$74,555.00; and
 2. Adopt the attached appropriation ordinance increasing the estimated receipts and appropriations in the General Capital Projects Fund in the amount of \$74,555.00 for the purpose of funding master plan development and administrative costs for the Sycamore Park Project.
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DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to appropriate \$74,555.00 to fund the master plan development and administrative costs for the Sycamore Park Project.

On June 11, 2019, Council passed Resolution 5089-06-2019, authorizing the City Manager to develop and implement a plan for the closure of Sycamore Creek golf course no later than September 30, 2019 to be incorporated into the existing Sycamore Park as a traditional community park for the use and enjoyment of the general public.

Earlier, on May 7, 2019, (M&C L-16218) Council directed the Water Department (WD) to "... be responsible for funding the engagement of a design consultant, selected by the Park & Recreation Department (PARD), to master plan the new park. The WD will reimburse the PARD for administration cost associated with the management of the master plan process. Sycamore Park will be returned to previous or better condition upon project completion."

After the development of a park master plan, the new park may include, but will not necessarily be limited to: trails, playgrounds, athletic fields, picnic facilities, recreational courts, skate park, security lighting, fitness facilities and roads & parking.

Sycamore Creek Park is located in COUNCIL DISTRICT 8.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the appropriation ordinance, funds will be available in the General Capital Projects Fund. Prior to an expenditure being incurred, the Park & Recreation Department has the responsibility of verifying the availability of funds.

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