

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 03/26/24 M&C FILE NUMBER: M&C 24-0234

LOG NAME: 13P COOP SOURCEWELL RENTAL EQUIPMENT TPW JJ

SUBJECT

(ALL) Authorize Execution of an Agreement with Kinloch Equipment & Supply, INC. as an Authorized Seller of Vactor Manufacturing, LLC. Equipment Using Sourcewell Cooperative Contract No.101221 for the Rental of Underground Stormwater Drainage System Cleaning Equipment in an Annual Amount Up to \$336,000.00 and Authorize One Annual Renewal Option for the Transportation and Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Kinloch Equipment & Supply, INC. as an authorized seller of Vactor Manufacturing, LLC. equipment using Soucewell Cooperative Contract No.101221 for the rental of underground stormwater drainage system cleaning equipment in an annual amount up to \$336,000.00 and authorize one annual renewal option for the Transportation and Public Works Department.

DISCUSSION:

In January 2024, the Transportation and Public Works Department contacted the Purchasing Division to enter into an agreement with Kinloch Equipment, INC. using Sourcewell Cooperative Contract No. 101221. The equipment will be rented for Field Operations CCTV Storm Drain Rehab Program, which focuses on the inspection and assessments of the storm drain pipe, in addition to cleaning. The equipment rental is necessary until the equipment the department has ordered for these services is delivered. The agreement will help clean 10 miles of the City's underground stormwater drainage system.

The maximum annual amount allowed under this agreement will be \$336,000.00.

Sourcewell cooperative contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. BuyBoard Cooperative contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. The Sourcewell Cooperative Contract No. 101221 was published on August 24, 2021, and responses were opened on 10/12/2021. Soucewell Contract No. 101221 has a term through November 29, 2025, with one additional year extension.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated for that purpose.

AGREEMENT TERMS AND RENEWAL OPTIONS – The initial term of the City's agreement will be from the date of execution until November 30, 2024. The Agreement may be renewed in accordance with the terms and conditions of the Sourcewell Cooperative contract, for up to one one-year renewal period.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

Funding is budgeted in the Equipment Lease account within the Stormwater Utility Fund for the Transportation & Public Works Department.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Stormwater Utility Fund. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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