

Mayor and Council Communication

DATE: 10/11/22

M&C FILE NUMBER: M&C 22-0831

LOG NAME: 13P22-0113 REJECT AUTOMATED AUDIT SOFTWARE ADK AUDIT

SUBJECT

(ALL) Authorize the Rejection of All Responses to Request for Proposal 22-0113 for Automated Audit Software for the Internal Audit Department

RECOMMENDATION:

It is recommended that the City Council authorize the rejection of all responses to Request for Proposal 22-0113 for automated audit software for the Internal Audit Department.

DISCUSSION:

On April 27, 2022, the City of Fort Worth (City) issued a Request for Proposal (RFP) 22-0113 for automated audit software for the City's Internal Audit Department. Notice of the RFP was advertised in the *Fort Worth Star-Telegram* on consecutive Wednesdays from April 27, 2022, thru May 25, 2022. The City received two (2) responses. DLT Solutions, LLC, was deemed non-responsive before the start of the evaluation due to not submitting all required documentation with their bid submittal. Lance, Soll, and Lunghard LLP's response was evaluated, however, because only one viable response was received, the Internal Audit Department requests that the City reject the bid and issue a new solicitation in the attempt to receive more bid responses.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that approval of this recommendation will have no material effect on City funds

Submitted for City Manager's Office by: Reginald Zeno 8517

Originating Business Unit Head: Anthony Rousseau 8338

Brian Burkland 6108

Additional Information Contact: Cynthia Garcia 8525

Ashley Kadva 2047