

Mayor and Council Communication

DATE: 01/13/26

M&C FILE NUMBER: M&C 26-0004

LOG NAME: 13P COOP SW 010825-WQI ROLL-OFF CONTAINER JJ ENV

SUBJECT

(ALL) Authorize Execution of an Agreement with Wastequip Manufacturing Company LLC, Using a Sourcewell Cooperative Contract for Roll-Off Containers in an Amount Up to \$150,000.00 for the Initial One-Year Term and Authorize Three One-Year Renewal Options for the Same Amount for the Environmental Services Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Wastequip Manufacturing Company LLC, using a Sourcewell Cooperative Contract for roll-off containers in an amount up to \$150,000.00 for the initial one-year term and authorize three one-year renewal options for the same amount for the Environmental Services Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of an agreement with Wastequip Manufacturing Company LLC under Sourcewell Cooperative Contract 010825-WQI for the purchase of roll-off containers to support the Environmental Services Department's Drop-off Stations. The department manages a wide range of residential waste and recycling, with Fort Worth residents utilizing seven disposal bays at each Drop-off Station daily, resulting in approximately 6,000 annual hauls to the landfill and recycling facilities. These hauls are conducted using an inventory of 80 roll-off containers that are continually transported between the four Drop-off Stations, the landfill, and recycling facilities by the City's contracted hauler, Waste Management. Due to this heavy daily use and constant transport, the containers experience significant wear and require regular replacement. This agreement will ensure the department has durable roll-off containers and related equipment needed to maintain efficient, safe, and reliable operations.

FUNDING: The maximum annual amount allowed under this agreement will be \$150,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the Other Contractual Services account within the Solid Waste Fund for the Environmental Services Department.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. Sourcewell Contracts have been competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. Request for Proposal No. 010825 was published on November 14, 2024, and November 21, 2024, and responses were opened on January 8, 2025. Sourcewell contract offers fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

AGREEMENT TERM: The initial term of the agreement will begin upon execution and end on May 29, 2026.

RENEWAL OPTIONS: In accordance with the terms of the Sourcewell Cooperative Contract No. 010825-WQI, there are three one-year terms. The spending authority for the renewal period, if exercised, will be in an amount up to \$150,000.00. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS: A Small Business subcontracting goal is not assigned to this contract because a waiver has been approved by the department's Assistant City Manager, in accordance with the City's Small Business Ordinance, Chapter 21 of the City Code. The waiver was granted due to the use of a cooperative purchasing agreement.

The agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Solid Waste Fund to support the approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the Environmental Services Department has the responsibility to validate the availability of funds.

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