

# Mayor and Council Communication

**DATE:** 05/10/22

**M&C FILE NUMBER:** M&C 22-0332

**LOG NAME:** 13P ITB 22-0073 CARDIAC MONITOR DEFIBRILLATORS FIRE ADK

**SUBJECT**

(ALL) Authorize an Agreement with Zoll Medical Corporation for Cardiac Monitor Defibrillators in an Annual Amount Up to \$1,500,013.92 and Authorize Four One-Year Renewal Options for the Same Annual Amount for the Fire Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize an agreement with Zoll Medical Corporation for cardiac monitor defibrillators in an annual amount up to \$1,500,013.92 and authorize four one-year renewal options for the same annual amount for the Fire Department.

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**DISCUSSION:**

The Fire Department approached the Purchasing Division to procure an annual agreement for Cardiac Monitor and Automatic External Defibrillator (AED) accessories to be consistent with Medstar's medical platform. The City of Fort Worth (City) will utilize this agreement to purchase heart monitors and AED's that will be used with Emergency Management Services (EMS) and patient transport. The Purchasing Division issued Invitation to Bid (ITB) 22-0073. The bid consisted of detailed specifications regarding the cardiac monitors and accessory requirements.

The ITB was advertised in the *Fort Worth Star-Telegram* on March 2, 2022 and March 9, 2022 and one response was received. The bid was evaluated based on lowest responsible bid. Purchasing staff certifies that Zoll Medical Corporation meets the requirements stated in the specifications. Purchasing staff recommends awarding a purchasing agreement for a total up to \$1,500,013.92 to meet the department's needs. Products will be ordered based on price and availability. No guarantee was made that a specific amount of products would be purchased.

Funding is budgeted in the Fire Department's rollup with in the General Fund.

**FUNDING:** The maximum annual amount allowed under this agreement city wide will be \$1,500,013.92, however the actual amount used will be based on the need of the department and available budget.

**BUSINESS EQUITY:** A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

**AGREEMENT TERMS:** Upon City Council approval, the agreement will begin upon execution and will end one year from that date.

**RENEWAL OPTIONS:** This agreement may be renewed for up to (4) four one-year terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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