



Date: September 29, 2025

To: Cristina Camarillo, Sr. Purchasing Manager, Purchasing

FROM: Jesus Fernandez, Purchasing Supervisor, Purchasing

SUBJECT: ITB 25-0231 Ready-Mix Concrete and Flowable Fill

Approved	Denied

On August 27, 2025, the Purchasing Division issued a bid for the Transportation Public Works Department and the Parks & Recreation Department for ready-mix concrete and flowable fill. The bid closed on September 18, 2025; five (5) bids were received.

Per Section 4.0, page 4 of Document ITB-07 Proprietary Information, Qualification Questionnaire, and Requirements, “The following documents and information are required to be submitted to be considered responsive.”

The bidder, Smyrna Ready Mix, did not provide a completed ITB-02-Form CIQ, per section 4.1.

The bidder, Smyrna Ready Mix, did not provide a completed ITB-03-Authorized Signature and Contact Details, per section 4.2.

The bidder, Smyrna Ready Mix, did not provide a completed ITB-04-Reference Sheet, per section 4.3.

The bidder, Smyrna Ready Mix, did not provide a completed ITB-07-Questionnaire and Requirements, per section 4.4.

The bidder, Smyrna Ready Mix, did not provide the legal rights to materials, per section 4.7

For these reasons, Smyrna Ready Mix shall be deemed non-responsive.