

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 09/30/25M&C FILE NUMBER: M&C 25-0936

LOG NAME: 21CITY HALL MAINTENANCE CAPITAL PROJECTS

SUBJECT

(ALL) Adopt Appropriation Ordinances to Enact Fiscal Year 2025 Budget Adjustments by Reallocating Operating Funds in the Amount of \$1,808,180.00 from the Property Management Operating Budget to the General Capital Projects Fund, Authorize Associated Transfers, and Amend the Fiscal Year 2025 Adopted Budget and Fiscal Years 2025-2029 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached appropriation ordinance reallocating estimated receipts and appropriations in the General Fund of the Fiscal Year 2025 Adopted Budget by decreasing appropriations in the Operating and Maintenance category in the amount of \$1,808,180.00, and increasing appropriations in the Transfers & Other category by the same amount, for the purpose of funding the City Hall Maintenance programmable project (City Project No. P00155);
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the General Capital Projects Fund, in the amount of \$1,808,180.00, transferred from the General Fund, for the purpose of funding the City Hall Maintenance programmable project (City Project No. P00155); and
3. Amend the Fiscal Year 2025 Adopted Budget and the Fiscal Years 2025-2029 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to reallocate funding from the Property Management’s General Fund operating budget to project P00155 for the purpose of funding maintenance at City Hall, Council Chambers and the parking garage.

The Fiscal Year (FY) 2025 General Fund adopted budget for Property Management included a total of \$1,808,180.00 for maintenance at City Hall. Due to contract availability and supply chain constraints, Property Management will not be able to complete all planned maintenance projects by the end of the fiscal year. The proposed projects include upgrades to the escalator and freight elevator, re-sealing the windows on all floors and stairwell improvements in the parking garage. Therefore, the department recommends transferring the savings to a Capital Fund so the projects can be completed after the end of FY2025.

Property Management is requesting to transfer \$1,808,180.00 to the General Capital Projects Fund to support these critical maintenance projects.

The action in this M&C will amend the FY2025 Adopted Budget as approved in connection with Ordinance 27107-09-2024, Section 1. General Fund, as listed on page 321.

Fund / Department / Budget Category	FY2025 Adopted Budget	Authority	Budget Adjustment	FY2025 Revised Budget
General Fund				
Revenues				
Charges for Service	\$125,502.00			\$125,502.00
Use of Money/Prop	\$426,912.00			\$426,912.00
Other	\$27,122.00			\$27,122.00

Transfer In	\$1,725,464.00			\$1,725,464.00
Use of Fund Balance		M&C 23-0003	\$1,458,592.00	\$1,458,592.00
Use of Fund Balance		M&C 25-0244	\$3,450,000.00	\$3,450,000.00
Total Revenues	\$2,305,000.00		\$4,908,592.00	\$7,213,592.00
Expenditures				
Salary & Benefits	\$9,666,198.00			\$9,666,198.00
General Oper & Maint	\$15,030,510.00	This M&C Rec 1	(\$1,808,180.00)	\$13,222,330.00
General Oper & Maint		M&C 23-0003	\$1,458,592.00	\$1,458,592.00
General Oper & Maint		M&C 25-0244	\$3,450,000.00	\$3,450,000.00
Debt Service	\$1,950,000.00			\$1,950,000.00
Transfers & Other	\$9,701,000.00	This M&C Rec 1	\$1,808,180.00	\$11,509,180.00
Total Expenditures	\$36,347,708.00		\$4,908,592.00	\$41,256,300.00

The additional funding was not included in the FY2025-2029 Capital Improvement Program (CIP). The action in this M&C will amend the FY2025-2029 Capital Improvement Program as approved in connection with Ordinance 27107-09-2024 as follows:

Capital Fund Name	Project Name	FY2025 CIP Appropriations	Authority	Additional Appropriations	Project Total
30100 – General Capital Projects Fund	P00155 – City Hall Maintenance	\$0.00	This M&C – Rec 2	\$1,808,180.00	\$1,808,180.00

Funding is budgeted in the General Operating & Maintenance category in the General Fund for the Property Management Department for the purpose of funding the City Hall Maintenance project within the General Capital Projects Fund.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Operating and Maintenance category within the General Fund, and upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the General Capital Projects Fund for the City Hall Maintenance project. Prior to any expenditure being incurred, the Property Management Department has the

responsibility of verifying the availability of funds.

Submitted for City Manager's Office by: Valerie Washington 6199

Originating Business Unit Head: Marilyn Marvin 7708

Additional Information Contact: Eliana Guevara 5199