

# Mayor and Council Communication

**DATE:** 08/23/22

**M&C FILE NUMBER:** M&C 22-0633

**LOG NAME:** 20SWM AZ&B CITYWIDE DRAINAGE IMPROVEMENTS DESIGN

## **SUBJECT**

(ALL) Authorize Execution of an Engineering Agreement with Arredondo, Zepeda & Brunz, LLC in an Amount Not to Exceed \$300,000.00 for Citywide Drainage Improvement Projects

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an engineering agreement with Arredondo, Zepeda & Brunz, LLC in an amount not to exceed \$300,000.00 for the Citywide Drainage Improvements programmable project (City Project No. P00043) with one renewal at the City of Fort Worth's sole option.

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## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to recommend approval of an engineering agreement for task-ordered services to design various citywide minor drainage improvement projects that may be needed from time to time. These projects may involve storm drain extensions, inlets and outfalls, correcting drainage deficiencies, and other minor drainage improvements. This contract is a tool to quickly respond to small, yet high-priority drainage improvement design needs throughout the City that are identified by community members or staff.

In May 2021, the Transportation and Public Works Department (TPW), Stormwater Management Division, published a Request for Qualifications (RFQ) for various engineering consulting services. Forty-five consultants responded to the RFQ for the project development and design service area with Statements of Qualifications (SOQ). An evaluation team of three City staff subject matter experts from the Stormwater Management Division and Capital Delivery Division of TPW scored the SOQ's based on company experience, prior projects, workload, and team experience. The City's Business Equity team also evaluated and scored the SOQ's. A pool of twenty-one consultants was selected based upon these scores to be matched with specific projects. Based on this scoring, Arredondo, Zepeda & Brunz, LLC (AZ&B) was selected as the most qualified consultant to perform design services for this project.

Individual task orders will be issued for each project identified to address a local flooding or drainage need. The cost of each task order will be based on the hours worked at agreed-upon hourly rates. The total cost of all task orders performed will not exceed \$300,000.00. Staff considers the proposed hourly rates to be fair and reasonable for the size and complexity of the contemplated projects. This agreement may be renewed one additional time at the City's sole option subject to available funding. The contract duration will continue until work is complete or all funds are utilized.

Funding is budgeted in the Drainage Improvement Projects programmable project within the Stormwater Capital Projects Fund for the purpose of funding various task order projects, as appropriated.

M/WBE Office – Arredondo, Zepeda & Brunz, LLC is in compliance with the City's Business Equity Ordinance by committing to 13% Business Equity participation on this project. The City's Business Equity goal on this project is 13%. Arredondo, Zepeda & Brunz, LLC is MBE certified.

This project is located in ALL COUNCIL DISTRICTS

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for future identified task order projects related to the Drainage Improvement Projects programmable project to support the approval of the above recommendation and execution of the engineering agreement. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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