

Mayor and Council Communication

DATE: 04/25/23

M&C FILE NUMBER: M&C 23-0303

LOG NAME: 13PITB 23-0032 TRASH CAN LINERS LSJ PARD

SUBJECT

(ALL) Authorize Non-Exclusive Purchase Agreements with Central Poly-Bag Corp. and Maxari Energy LLC., dba Maxari for Trash Can Liners in an Annual Amount Up to \$210,000.00 for the Park and Recreation, Public Events and Neighborhood Services Departments

RECOMMENDATION:

It is recommended that the City Council authorize non-exclusive purchase agreements with Central Poly-Bag Corp. and Maxari Energy LLC., dba Maxari for trash can liners in an annual amount up to \$210,000.00 for the Park and Recreation, Public Events and Neighborhood Services Departments and authorize four one-year renewal options for the same annual amount.

DISCUSSION:

The Park and Recreation Department (PARD) approached the Purchasing Division to establish an annual agreement to be used for the collection of litter at City owned facilities and public events. In order to procure these goods, Purchasing issued Invitation to Bid (ITB) No. 23-0032 describing various sizes and colors of trash can liners that will be purchased on an as needed basis. The ITB was advertised in the *Fort Worth Star-Telegram* February 7, 2023, February 15, 2023, February 22, 2023 and March 1, 2023. The City received eight (8) responses; however, four (4) were deemed non-responsive because the submittals did not include all required documentation. One (1) submittal was late and not accepted.

Description	Central Poly-Bag Corp.	Maxari Energy LLC. dba Maxari	Unipac Corp.
33X39 Transparent Blue ,1 Mil, trash can liner	\$17.10 (Recommended)	\$22.44	\$28.00
43x47 Black, 1.8 Mil, trash can liner	\$24.00 (Recommended)	\$69.00	\$34.25
33X40 Clear, 1.8 Mil, trash can liner	21.00 (Recommended)	\$48.97	27.95
30x36, Mint Green, 1.5 Mil, trash can liner, 100 bags per box	\$39.00	\$22.79 (Recommended)	\$90.00
30x37, Yellow, 1.5 Mil, trash can liners, 100 bags per box	\$49.00	\$22.79 (Recommended)	\$49.00
39x46, Clear, 1.8 Mil, trash can liner recycle label on bag, 50 bags per roll	\$120.00	\$30.12 (Recommended)	\$34.95
38x58, Black, 2.0 mil, 100 bags per box, 60 gal	\$29.00 (Recommended)	\$32.91	\$37.90
36x56, Black, 1.8 Mil, 100 bags per box	\$17.90 (Recommended)	\$32.91	\$36.40
35x56, Black, 1.8 Mil, 100 bags per box	\$26.00 (Recommended)	\$32.91	\$36.40
43x47, Clear 2, Mil, trash can liners, 100 bags per box	\$33.90 (Recommended)	\$79.42	\$46.50

33x40 Clear 2, Mil, trash can liner, 100 bags per box	\$24.00 (Recommended)	\$58.45	\$32.50
43x37, Clear 2, Mil, trash can liners, 100 bags per box	\$34.00 (Recommended)	\$45.24	\$47.90
39x46, Clear, 1.8 Mil, 100 bags per box	\$27.00 (Recommended)	\$28.78	\$47.90
33x39, Clear, 1 Mil, 250 bags per box	\$28.00 (Recommended)	\$108.54	\$28.00
33x39, Black, 2 Mil, 200 bags per box	\$28.10 (Recommended)	\$48.97	\$38.80
36x56, Black, 1.8 Mil, trash can liner, 50 bags per roll	\$22.00	\$8.23 (Recommended)	\$36.40
35X56, Clear 3556 Exh trash can liners, 100 bags per Case	\$29.00 (Recommended)	\$32.91	\$26.00* It is not recommended to award a separate contract for one item.

Staff evaluated the bid responses on lowest responsible bidder criteria and recommends awarding non-exclusive, one-year agreements to Central Poly-Bag Corp. and Maxari Energy LLC., dba Maxari with four additional one-year renewal options. Staff certifies that both vendors meet the requirements stated in the specifications.

Funding is budgeted in the Operating Supplies account of the Park and Recreation and Neighborhood Services Department's General Fund and of the Public Events Department's Culture & Tourism Fund. Approval of this M&C authorizes the City to spend up to \$210,000.00 per year with Central Poly-Bag Corp., and Maxari Energy LLC., dba Maxari for the purchase of trash can liners; however, the actual first year spend is anticipated to be \$168,000.00 based on current budget allocations. Actual usage in any term can be up to the authorized amount and will be dependent upon actual appropriations for this purpose in the departments' budgets.

AGREEMENT TERMS - Upon City Council approval, the agreements shall begin upon execution and expire one year from that date.

BUSINESS EQUITY: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

RENEWAL TERMS: The contracts may be renewed for up to four (4) one-year terms at the City's option. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendations and execution of the purchase agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Reginald Zeno 8517
 Jessica McEachern 5804

Originating Business Unit Head: Reginald Zeno 8517
 Dave Lewis 5717

Additional Information Contact: Jo Ann Gunn 8525
 La'Kita Slack-Johnson 8314