

Mayor and Council Communication

DATE: 04/28/26

M&C FILE NUMBER: M&C 26-0289

LOG NAME: 04NEW AGREEMENT FOR CORNERSTONE ONDEMAND

SUBJECT

(ALL) Authorize Execution of an Agreement with Cornerstone OnDemand, Inc. for a One-Year Subscription of the City's Learning Management System in an Amount Up to \$231,932.00 for the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Cornerstone OnDemand, Inc. for a one-year subscription of the City's Learning Management System in an amount up to \$231,932.00 for the Information Technology Solutions Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to request approval to enter into a one-year agreement with Cornerstone to support the continued use of the City of Fort Worth's (City) Learning Management System (LMS) platform. This agreement will maintain uninterrupted LMS services while the City prepares to go out for bid for these services. The LMS will continue to support City staff by providing a centralized platform to manage training, compliance, and professional development programs.

On June 27, 2023, City Council approved M&C 23-0526 authorizing execution of a Cooperative Purchase Agreement with Cornerstone OnDemand, Inc. (Cornerstone) utilizing Department of Information Resources (DIR) Contract No. DIR-CPO-5036 to provide a LMS for the City. The LMS is used by the Information Technology Solutions Department to administer, track, and deliver employee training and professional development programs for City staff across departments. The agreement was executed on June 29, 2023 and filed as City Secretary Contract No. 59684.

The Cooperative Agreement between DIR and Cornerstone expired on November 15, 2024, and was not renewed by the vendor. In order to continue providing LMS access and services to City staff, a new agreement with Cornerstone must be executed.

A Chapter 252 exemption request related to this agreement was reviewed and approved by the City Attorney's Office.

Funding is budgeted in the Other Contractual Services account within the Info Technology Systems Fund for the Information Technology Solutions Department.

ADMINISTRATIVE CHANGE ORDER – An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution of the agreement and shall expire July 31, 2027.

This agreement will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Info Technology Systems Fund to support the approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the Information Technology Solutions Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dianna Giordano 7783

Originating Business Unit Head: Kevin Gunn 2015

Additional Information Contact: Mark Deboer 8598