

Mayor and Council Communication

DATE: 08/13/24

M&C FILE NUMBER: M&C 24-0634

LOG NAME: 13P RFP 24-0103 VACUUM TRUCK WASTE PUMPING AW WATER

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with Ace Pipe Cleaning Inc., ACME Utility Inspection Services, Inc., and Mulholland Energy Services, LLC for Vacuum Truck Waste Pumping and Hydro Excavation Services for the Water Department in a Combined Annual Amount Up to \$650,000.00 for the Initial Term and Authorize Four, One-Year Renewals in Amounts Up to \$747,500.00 for the First Renewal, \$859,625.00 for the Second Renewal, \$988,569.00 for the Third Renewal, and \$1,136,854.00 for the Fourth Renewal

RECOMMENDATION:

It is recommended that the City Council authorize the execution of non-exclusive agreements with Ace Pipe Cleaning Inc., ACME Utility Inspection Services, Inc., and Mulholland Energy Services, LLC for vacuum truck waste pumping and hydro excavation services for the Water Department in a combined annual amount up to \$650,000.00 for the initial term and authorize four, one-year renewals in amounts up to \$747,500.00 for the first renewal, \$859,625.00 for the second renewal, \$988,569.00 for the third renewal, and \$1,136,854.00 for the fourth renewal.

DISCUSSION:

The Water Department approached the Purchasing Division for assistance in securing agreements for vacuum truck waste pumping used to clean and inspect wastewater lines, and hydro excavation services used to locate utility lines throughout the City of Fort Worth in need of repair. Purchasing issued a Request for Proposals (RFP) consisting of detailed specifications regarding the equipment, service, and certification requirements to ensure the services are performed according to Texas Commission on Environmental Quality (TCEQ) and Occupational Safety and Health Administration (OSHA) requirements.

The RFP was advertised in the *Fort Worth Star-Telegram* on February 7, 2024, February 14, 2024, February 21, 2024, and February 28, 2024. The City received five responses. However, upon evaluation, one proposer, Badger Daylighting did not submit all the required documents in order for their proposal to be evaluated.

An evaluation panel consisting of representatives from the Water and Transportation and Public Works Departments reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Proposer	Evaluation Factors				
	a	b	c	d	Total Score
Ace Pipe Cleaning, Inc.	20.63	17.00	12.75	33.97	84.35
ACME Utility Inspection Services, Inc.	16.88	13.00	10.88	40.00	80.76
BCAC Underground	16.88	13.50	10.13	32.22	72.73
Mulholland Energy Services, LLC	16.25	14.50	10.88	34.29	75.92

Best Value Criteria:

- a. Contractor’s timeframe to respond to regular and emergency service requests and perform the requested services
- b. Availability of equipment owned to provide services
- c. Contractor’s qualifications, related experience, and references of a similar size
- d. Cost of services

After evaluation, the panel concluded that Ace Pipe Cleaning Inc., ACME Utility Inspection Services, Inc., and Mulholland Energy Services, LLC present the best value. Therefore, the panel recommends that Council authorize non-exclusive agreements with Ace Pipe Cleaning, Inc., Acme Utility Inspection Services, Inc., and Mulholland Energy Services. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendors' bids met specifications.

Due to inflation and projected usage, staff recommends the total compensation for each annual renewal term be increased by 15% to ensure the City is able to meet demand. The collective total compensation of the contracts shall be an amount up to \$650,000.00 for the initial term, \$747,500.00 for the first renewal, \$859,625.00 for the second renewal, \$988,569.00 for the third renewal, and \$1,136,854.00 for the fourth renewal.

While these figures represent the collective maximum amount allowed under these agreements for each term, the actual amount used will be based on the department’s needs and available budget. Funding is budgeted in the Other Contractual Services category within the Water & Sewer Fund for the Water Department.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, the agreements shall begin upon execution and expire one year from that date.

RENEWAL TERMS: The agreements may be renewed for four (4) additional, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2025 Budget by the City Council, funds will be available in the Fiscal Year 2025 Operating Budget, as appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

<u>Submitted for City Manager's Office by:</u>	Reginald Zeno	8517
	Fernando Costa	6122
<u>Originating Business Unit Head:</u>	Reginald Zeno	8517
	Christopher Harder	5020
<u>Additional Information Contact:</u>	Jo Ann Gunn	8525
	Alyssa Wilkerson	8357