

Mayor and Council Communication

DATE: 05/24/22

M&C FILE NUMBER: M&C 22-0379

LOG NAME: 13PSOLE SOURCE - AGILENT GCMS SYSTEM & PM UPGRADE MC PD

SUBJECT

(ALL) Authorize Execution of Sole Source Agreement with Agilent Technologies, Inc for a Gas Chromatography Mass Spectrometer System and Preventative Maintenance Upgrade for the Police Department in an Annual Amount of \$119,199.55 for the First Year and Authorize Four One-Year Renewal Options for the Same Amount

RECOMMENDATION:

It is recommended that the City Council authorize execution of sole source agreement with Agilent Technologies, Inc for a Gas Chromatography Mass Spectrometer System and Preventative Maintenance Upgrade for the Police Department in an annual amount of \$119,199.55 for the first year and authorize four one-year renewal options for the same amount.

DISCUSSION:

The Police Department will use this agreement to procure a new Gas Chromatography Mass Spectrometer (GCMS) 8890 system that includes software for the Crime Laboratory Chemistry Unit, and upgrade the preventative maintenance of their existing Agilent Technologies GCMS's instruments in the different configurations owned by the City of Fort Worth.

The GCMS systems are used to analyze unknown substances to confirm the identity of street drugs confiscated by patrol officers, undercover purchases, or other activities. The GCMS system confirms for cocaine, methamphetamine, LSD, other controlled and non-controlled substances, and volatile chemicals found at clandestine laboratories. Furthermore, narcotic investigators need to know the confirmation of unknown drugs as quickly as possible in order to file cases in a timely manner with the Court system. The GCMS instruments are used daily and they must be maintained frequently to prevent operational disruptions.

Agilent Technologies is the sole ISO 9001 certified equipment manufacturer of the GCMS 8890 configured with options and proprietary software use by the Police/Crime Laboratory, and the current provider of preventative maintenance to the existing instruments and equipment.

No guarantee was made that a specific amount of goods or services would be purchased.

FUNDING: The maximum amount allowed under this agreement will be \$119,199.55, however the actual amount used will be based on the need of the department and available budget. The annual department allocation for this agreement is:

Department	Amount	Account
Police	\$ 24,840.00	Grant Fund - JAG Grant Project 103639 - Operating Supplies Account
	\$ 1,344.00	General Fund - Police/Crime Laboratory - Consultant and Other Professional Services Account
	\$ 93,015.55	Capital Fund - Project 104016 - Equipment Account
TOTAL	\$ 119,199.55	

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirements is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the Business Equity Waiver is based on the sole source information provided by the Purchasing Division Buyer.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL OPTIONS - The agreement may be renewed for four (4) additional one-year renewal periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current grant, capital and operating budgets, as previously appropriated, in the Grants Operating Federal Fund for the FY2021 JAG project, CCPD Capital Projects Fund for the FY22 PD Forensic Equip Replace project and the General Fund to support the approval of the above recommendation and execution of a sole source agreement. Prior to any expenditure being incurred, the Police Department has the responsibility to validate the availability of funds.

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