

# Mayor and Council Communication

**DATE:** 08/11/20

**M&C FILE NUMBER:** M&C 20-0543

**LOG NAME:** 60BIOTAGE THREE STATION WATER EXTRACTION MODULES

**SUBJECT**

Authorize Sole Source Purchase of Two (2) Three Station Extractor Module Systems and Additional Equipment from Biotage, LLC, the Amount not to Exceed \$105,000, for the Water Central Laboratory (ALL COUNCIL DISTRICTS)

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**RECOMMENDATION:**

It is recommended that the City Council authorize the sole source purchase of Two (2) Three Station Extractor Modules System, disk holders, cap adapters, collection vessels, solvent lines, exhaust system and support services manufactured and produced by Biotage, LLC in the amount not to exceed \$105,000.00 for the Water Central Laboratory.

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**DISCUSSION:**

The laboratory equipment is utilized to test industrial wastewater samples for Federal and State regulated contaminants to protect public health. The Three Station Extractor Module Systems are replacements for 12-year-old instruments which will no longer be repaired and supported by the supplier due to obsolete components.

Included with the installation, the vendor will upgrade the existing software and operating system for compatibility with the department network system and Laboratory Information Management System.

BID ADVERTISEMENT - This procurement is exempt from the competitive bidding requirements as provided for under Section 252.022(7)(A) of the Texas Local Government Code because Biotage, LLC is the sole provider of the Three Station Extractor Module System.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Office of Business Diversity - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Water Department and approved by the OBD, in accordance with the BDE Ordinance because the M/WBE Waiver is based on the sole source information provided to the MWBE Office by the managing department's project manager.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Water & Sewer Capital Projects (W&S Capital Projects) Fund Sewer FY20 Non-Fleet Eqmt Pur project to support the approval of the above recommendation and authorization of the purchase. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

**Originating Business Unit Head:** Chris Harder 5020

**Additional Information Contact:** Patricia Stanley 5906