

Mayor and Council Communication

DATE: 04/07/20

M&C FILE NUMBER: M&C 20-0250

LOG NAME: 60P VOLUMETRIC MIXER TRUCK AND DRIVER BSR WATER

SUBJECT

Ratify Expenditures and Authorize the Execution of an Agreement with H&H Concrete on Demand Inc., for Volumetric Mixer Trucks and Drivers in an Annual Amount Up to \$1,836,260.00 and Authorize Four One-Year Renewal Terms for the Water Department (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement, and four annual renewal options, with H&H Concrete on Demand Co. for the rental of a volumetric mixer truck and driver at an annual cost not to exceed \$1,836,260.00 and ratify previous expenditures up to \$800,000 incurred by the City of Fort Worth Water Department from October 15, 2019.

DISCUSSION:

With the previous contract set to expire in September 2019, the Water Department approached the Purchasing Division to issue an Invitation to Bid (ITB) for the rental of a volumetric truck and driver. The purpose of this service is to provide concrete materials for various construction projects including: repairing sections of damaged concrete; emergency repairs; and routine maintenance of City streets following water system repairs. The ITB consisted of detailed specifications listing the mixer truck driver's responsibilities and types of concrete to be provided.

The Bid was advertised in the Fort Worth Star-Telegram on Wednesday, August 15, 2019 through September 11, 2019. The Purchasing Division solicited 22 vendors from the City's purchasing database system. The City received one (1) response.

The bid was evaluated based on the lowest responsible bidder criteria. Staff reviewed the bid and found that H&H Concrete meets the bid specifications and that the prices are fair and reasonable. Accordingly, the Purchasing Division recommended awarding the bid to H&H Concrete. Further, the Water Department certifies the recommended vendor meets specifications. Therefore, Staff recommends awarding an annual agreement to H&H Concrete on Demand, Inc. with four options to renew at an annual cost not to exceed \$1,836,260.00.

Additionally, based upon the recommendation to award the bid to H&H Concrete but before the recommendation for award was presented to the City Council, the Water Department purchased these services from H&H Concrete after the expiration of the previous contract. Accordingly, Purchasing and Water staff recommend that City Council ratify previous expenditures with H&H Concrete of up to \$800,000 by authorizing the above described agreement. These previous expenditures will be counted against the first year's authorized spending authority approved through this M&C.

The price list reflected a decrease on certain items, no change on other items and an overall 29% reduction from the previous contract.

MWBE Office- A waiver of the goal for M/WBE subcontracting requirements was requested by the Purchasing Division and then approved by the MWBE Office, in accordance with the MWBE or BDE Ordinance, because the purchase of goods or services is from sources where contracting or supplier opportunities are negligible.

Administrative Change Order- An administrative change order or increase may be made by City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Agreement terms- Upon City Council, approval, the first term of this Agreement shall begin on October 15, 2019 and end one year to date with four one-year options to renew.

Renewal Terms- This Agreement may be renewed at the City's option. This action does not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms. Staff anticipated that the costs for each renewal term shall be with in \$1,836,260.00 per year.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as appropriated, and the adoption of the Fiscal Years 2021-25 Budgets by the City Council, funds will be available in the Fiscal Years 2021-25 Operating Budgets, as appropriated, in the Water and Sewer Fund to support the approval of the above recommendation(s) and award of the contract. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Kevin Gunn 2015

Originating Business Unit Head: Reginald Zeno 8517

Additional Information Contact:

Cynthia Garcia 8525

Blanca Sanchez 8354