

Mayor and Council Communication

DATE: 06/28/22

M&C FILE NUMBER: M&C 22-0509

LOG NAME: 13P ITB 22-0132 WATER FILTER PITCHERS & CARTRIDGES AW WATER

SUBJECT

(ALL) Authorize Execution of Purchase Agreements with The Clorox Sales Company and Kaz USA, Inc. for Water Filter Pitchers and Cartridges for the Water Department in a Combined Annual Amount Up to \$139,380.00 for the Initial Term and Authorize Four, One-Year Renewals for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize execution of purchase agreements with The Clorox Sales Company and Kaz USA, Inc. for water filter pitchers and cartridges for the Water Department in a combined annual amount up to \$139,380.00 for the initial term and authorize four, one-year renewals for the same annual amount.

DISCUSSION:

The Water Department approached the Purchasing Division to procure an agreement for water filter pitchers and replacement filter cartridges to distribute to residents throughout the City of Fort Worth where lead or copper has been detected in the water at their homes that exceed the action level in accordance with the Lead and Copper Rule Revision mandated by the United States Environmental Protection Agency. In order to procure these items, staff issued an Invitation to Bid (ITB). ITB No. 22-0132 which was released on April 27th, 2022, consisted of detailed specifications regarding the various sizes needed of the water filter pitchers and replacement cartridges and the American National Standards Institute (ANSI) and National Sanitation Foundation (NSF) certifications required. The ITB was advertised in the *Fort Worth Star-Telegram* on April 27, 2022, May 4, 2022, and May 11, 2022. The City received two responses.

Staff evaluated the bid responses based on lowest, responsible bidder criteria and recommends awarding an initial agreement with four, additional one-year renewals to The Clorox Sales Company and Kaz USA, Inc. No guarantee was made that a specific amount of items will be purchased.

Description	The Clorox Sales Company	Kaz USA, Inc.
Water Filter Pitcher (6-cup capacity)	\$11,621.50 (Recommended)	No Bid
Water Filter Pitcher (7-cup capacity)	No Bid	\$11,352.00 (Recommended)
Water Filter Pitcher (8-cup capacity)	No Bid	No Bid
Water Filter Pitcher (10-cup capacity)	\$17,231.50 (Recommended)	No Bid
Water Filter Pitcher (11-cup capacity)	No Bid	\$14,718.00 (Recommended)
Filter Cartridge (40 gallon service life) 1 pack	No Bid	\$29,380.00 (Recommended)
Filter Cartridge (40 gallon service life) 2 pack	No Bid	No Bid

Filter Cartridge (40 gallon service life) 3 pack	No Bid	\$24,585.00 (Recommended)
Filter Cartridge (40 gallon service life) 4 pack	No Bid	No Bid
Filter Cartridge (40 gallon service life) 5 pack	No Bid	No Bid
Filter Cartridge (40 gallon service life) 6 pack	No Bid	No Bid
Filter Cartridge (40 gallon service life) 10 pack	No Bid	No Bid
Filter Cartridge (120 gallon service life) 1 pack	\$16,797.00 (Recommended)	No Bid
Filter Cartridge (120 gallon service life) 2 pack	\$13,695.00 (Recommended)	No Bid

Funding is budgeted in the Water Department's rollup within the Water & Sewer Fund.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire September 30, 2022.

RENEWAL TERMS: This agreement may be renewed for four, additional one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water and Sewer Fund to support the approval of the above recommendation and execution of the agreements. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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