

Mayor and Council Communication

DATE: 06/11/24

M&C FILE NUMBER: M&C 24-0466

LOG NAME: 13P AMEND ITB 23-0067 FUEL SYSTEMS MAINTENANCE ML PMD

SUBJECT

(ALL) Authorize Execution of Amendment to Agreement with Stovall Commercial Contractors, L.L.C. for Fuel Systems Maintenance to Increase the Annual Amount by \$87,500.00 for a New Annual Amount Up to \$437,500.00 for the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to the agreement with Stovall Commercial Contractors, L.L.C. for fuel systems maintenance to increase the annual amount by \$87,500.00 for a new annual amount up to \$437,500.00 for the Property Management Department.

DISCUSSION:

On August 8, 2023, the City Council approved Mayor and Council Communication (M&C) 23-0618 authorizing an agreement with Stovall Commercial Contractors, L.L.C. in the amount of \$350,000.00 for the Property Management Department. Through the agreement, Stovall supplies various services for the repair, replacement, and preventative maintenance of fuel storage and dispensing systems.

In April 2024, the Property Management Department approached the Purchasing Division to increase the annual agreement by an additional \$87,500.00, for a total annual amount up to \$437,500.00. The Property Management Department will use the additional funding for fuel system repairs at the James Avenue and North Service Center, which will enable the City to fuel City vehicles and many of the emergency generators throughout the City.

Funding is budgeted in the General Operating & Maintenance category within the Fleet & Equipment Service Fund for the Property Management Department.

AGREEMENT TERMS - The current term of this Agreement will expire on September 30, 2024.

RENEWAL TERMS: The contract may be renewed for up to four (4) successive one-year terms at the City's option. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

Business Equity - A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Fleet & Equipment Serv Fund. Prior to an expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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