

Mayor and Council Communication

DATE: 08/13/24

M&C FILE NUMBER: M&C 24-0623

LOG NAME: 08INTEREST APPROPRIATION EEOC/HUD GRANTS

SUBJECT

(ALL) Adopt Appropriation Ordinance for \$323,101.06 in Surplus Funds from Interest Earnings on Grants Awarded Pursuant to Work Performed Under Contracts with the United States Equal Employment Opportunity Commission and the United States Department of Housing and Urban Development for the Diversity and Inclusion Department

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance for \$323,101.06 in surplus funds from previously unbudgeted interest earnings from identified Equal Employment Opportunity Commission and Department of Housing and Urban Development grants for the Diversity and Inclusion Department to pay down overdrawn amounts on the grants and to use remaining funds in furtherance of the contracted work under the grants.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to take action to appropriate surplus funds from interest earnings in identified United States Equal Employment Opportunity Commission (EEOC) and United States Department of Housing and Urban Development (HUD) grants awarded to the City.

City staff identified \$323,100.76 in excess interest earnings that were not previously appropriated or budgeted at the time of the original M&Cs approving and ratifying the contracts related to the EEOC and HUD grants. Once appropriated, staff will utilize the funds to pay any overdrawn line item amounts under the grants. Any remaining funds will then be transferred to the current operating grant accounts for EEOC and HUD for use in continued performance of work under the federal contracts. Adoption of the appropriation ordinance will further the Diversity and Inclusion Department's work under the federal work sharing agreements with EEOC and HUD.

Going forward, staff will increase the dollar amount of anticipated interest income in the initial M&Cs, seeking ratification of the yearly federal contracts, given the variable nature of interest income, so that a second appropriation M&C will not be needed.

INTEREST BY GRANT FUND 21001

PROJECT NUMBER	PROJECT NAME	INTEREST TO BE APPROPRIATED	UNSPENT BUDGET IN PROJECT (before appropriating Interest)	REMAINING BALANCE AFTER INTEREST APPROPRIATION
102529	EEOC	\$490.60	\$ 1,113.55	\$1,604.15
103206	EEOC 2021	\$28,169.13	(\$4,942.51)	\$23,226.62
104065	Fair Employment Program FY2021	\$12,385.97	(\$250.91)	\$12,135.06
100230	FHAP (FY16)	\$18,402.08	\$785.05	\$19,187.13
100929	FHAP (FY17)	\$55,743.81	\$24,250.73	\$79,994.54
101551	Fair Housing Assistance Program	\$21,234.85	\$694.72	\$21,929.57
102122	FHAP 2018	\$53,472.49	\$20,521.68	\$73,994.17
102809	FHAP	\$47,527.85	\$41,858.79	\$89,386.64
103426	FHAP CARES 2019	\$6,382.52	\$19,543.35	\$25,925.87
103530	FHAP 2020	\$79,291.76	(\$73,661.96)	\$5,629.80
TOTAL		\$323,101.06	\$29,912.49	\$353,013.55

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the Grants Operating Federal Fund. The Diversity and Inclusion Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to an expenditure being incurred, the Diversity and Inclusion Department has the responsibility to validate the availability of funds.

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Additional Information Contact: