

# Mayor and Council Communication

**DATE:** 11/14/23

**M&C FILE NUMBER:** M&C 23-0977

**LOG NAME:** 20LOCKWOOD, ANDREWS & NEWNAM, INC FOR TPW AMENDMENT 1

**SUBJECT**

(ALL) Authorize Execution of Amendment No. 1, in the Amount of \$542,306.00, to a Professional Services Agreement with Lockwood, Andrews & Newnam, Inc., for Staff Extension Services in Managing Transportation and Public Works Arterials and Mobility Infrastructure Capital Projects for a Revised Contract Amount of \$637,306.00

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**RECOMMENDATION:**

It is recommended that the City Council authorize the execution of Amendment No. 1 in the amount of \$542,306.00, to City Secretary Contract No. 59573, a professional services agreement with Lockwood, Andrews & Newnam, Inc. for Staff Extension Services in Managing Transportation and Public Works Arterials and Mobility Infrastructure Capital Projects for a revised contract amount of \$637,306.00.

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**DISCUSSION:**

On June 9, 2023, the City of Fort Worth administratively authorized a professional service agreement in the amount of \$95,000.00 with Lockwood, Andrews & Newnam, Inc. (City Secretary Contract No. 59573) for Staff Extension Services in Managing Transportation and Public Works Arterials and Mobility Infrastructure Capital Projects. The agreement provided two full-time equivalent (FTE) positions - one project manager and one program manager - for approximately two months to assist with delivering capital projects associated with the 2022 Bond Program. These staff extension services are providing needed resources for the execution of projects while the City navigates challenges in recruiting and retaining critical positions in the current competitive environment.

This amendment will serve current and future capital projects as needed, and a funds availability verification will be performed by Transportation & Public Works Contract Compliance Managers prior to task order assignment.

In April 2020, the Transportation Public Works Department, Capital Delivery Division, published a Request for Qualifications (RFQ) for various technical services associated with engineering services including capital project management support contracts. Lockwood, Andrews & Newnam, Inc. was one of four firms prequalified to provide project management support services. Staff extension services contracts have been executed with all four prequalified consultants.

DVIN-BE Office - Compliance with the City's Business Equity Ordinance has been achieved by the following method: Lockwood, Andrews & Newnam, Inc. is in compliance with the City's Business Ordinance by committing to 10% MWBE participation on this project. The City's MWBE goal on this project is 10%.

The project is located in ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the various capital improvement program funds to support the approval of the recommendation and execution of the amendment. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** William Johnson 5806

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