

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 01/23/24 M&C FILE NUMBER: M&C 24-0008

LOG NAME: 13P AMEND CSCO 60435 CITY MOVING SERVICES CB CITY

SUBJECT

(ALL) Authorize Execution of Amendment to City Secretary Contract No. 60435 with Lord’s Relocation Services, Inc. DBA All Points of Texas for Moving Services to Increase the Annual Spending Amount by \$487,025.00 for a New Annual Amount Up to \$587,025.00 Using Interlocal Agreement 2023-170 with Tarrant County for All City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of an amendment to City Secretary Contract No. 60435 with Lord’s Relocation Services, Inc. DBA All Points of Texas for moving services to increase the annual spending amount by \$487,025.00 for a new annual amount up to \$587,025.00 using Interlocal Agreement 2023-170 with Tarrant County for all City departments.

DISCUSSION:

City staff requested that the Purchasing Division assist with establishing an agreement with Lord’s Relocation Services, Inc. DBA All Points of Texas (All Points) using Interlocal Agreement 2023-170 with Tarrant County for moving services. On November 7, 2023, the City entered into a purchase agreement with All Points for City moving services in an annual amount of \$100,000.00 to cover immediate need for the services. The City is now in need of an additional \$487,025.00 to meet demand. Approval of this Mayor & Council Communication will increase the annual spending amount from \$100,000.00 to \$587,025.00.

The increase will be used to purchase general moving services to move departments within the City. Services include but are not limited to: moving from one City facility to another, moving from one floor to another, or moving from office to office. This agreement will not be used for the initial move to future City Hall as an existing agreement is in place with prices and services tailored to that specific project (CSC 60516).

The maximum amount allowed under this agreement citywide will be \$587,025.00. However, the actual amount used will be based on the needs of the departments and the available budget.

State law provides that a local government purchasing an item under a cooperative or interlocal purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. Interlocal Agreement contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

RENEWAL OPTIONS – The Agreement may be renewed in accordance with the terms and conditions of Interlocal Agreement Contract No. 2023-170, which has an initial term through September 30, 2024, with options to renew for two additional one-year periods through September 30, 2026.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the change order. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

<b>Submitted for City Manager's Office by:</b>	Reginald Zeno	8517
	Jessica McEachern	5804
<b>Originating Business Unit Head:</b>	Reginald Zeno	8517
	Richard Zavala	5711
<b>Additional Information Contact:</b>	Jo Ann Gunn	8525
	Charles Benson	8063

