

Mayor and Council Communication

DATE: 10/31/23

M&C FILE NUMBER: M&C 23-0932

LOG NAME: 13PCOOP TIPS 210304 STREET LIGHT POLE ACCESSORIES KQ TPW

SUBJECT

(ALL) Authorize Execution of an Agreement with Rexel USA, Inc. Using The Interlocal Purchasing System Contract Number 210304 in an Annual Amount Up to \$532,000.00 for the Initial Term and Authorize One, One-Year Renewal Option for Up to \$665,000.00 for the Purchase of Street Light Pole Accessories for the Transportation and Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Rexel USA, Inc. using The Interlocal Purchasing System Cooperative Contract Number 210304 in an annual amount up to \$532,000.00 for the initial term and authorize one, one-year renewal option for up to \$665,000.00 for the purchase of street light pole accessories for the Transportation and Public Works Department.

DISCUSSION:

The Transportation and Public Works Department (TPW) approached the Purchasing Division to finalize an annual agreement with Rexel USA Inc. under The Interlocal Purchasing System (TIPS) Contract Number 210304 for light pole accessories, such as electrical cable and fuse holders, on an as-needed basis.

Approval of this Mayor & Council Communication authorizes the City to spend up to \$532,000.00 for the initial term and up to \$665,000.00 for the renewal option. Actual usage in any term can be up to the authorized amount and will be dependent upon actual appropriations for this purpose in the department's budgets. The annual department allocation for this agreement is:

Funding is budgeted in the Street Signal Materials and Street Light Materials accounts within the General Fund for the TPW Signals and TPW Street Lights Departments.

State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. TIPS 210304 has been competitively bid to increase and simplify the purchasing power of government entities. TIPS has a term through July 31, 2024, with one option to renew for an additional one-year term. The Request for Proposal was published on June 3, 2021, and responses were opened on April 16, 2021. TIPS contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - The City's initial term will begin on the date of execution and expire on July 31, 2024.

RENEWAL OPTIONS – The Agreement may be renewed for one, one-year renewal option.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as appropriated, in the General Fund. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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