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Date: June 12, 2025

To: Cristina Camarillo, Sr. Purchasing Manager, Purchasing _____

FROM: Eugene Chandler, Buyer, Purchasing _____

SUBJECT: ITB 25-0119 Aluminum, Steel, Iron, and Rebar, Non-Responsive Bidder

On April 2, 2025, the Purchasing Division issued a bid for Aluminum, Steel, Iron, and Rebar for multiple City Departments. The Bid closed on April 24, 2025; three bids were received.

Per Section 2.0, page 1 of Document ITB-07 Qualifications Questionnaire and Mandatory Requirements, "The information provided on this questionnaire and in the Bid submittal will be used to determine the responsiveness of the Bid. Please answer each question thoroughly. Answers may be provided on a separate sheet as long as each response is labeled according to the question."

The bidder, Greenville Enterprises, LLC did not provide answers or documentation to Section 2.4 a "Available facilities and adequate equipment to supply the commodities requested. A pre-award inspection may be made to determine whether the bidder actually has in its inventory those items bidding."

The bidder, Greenville Enterprises, LLC did not provide answers or documentation to section 2.4 b "Available qualified and trained personnel to deliver the products requested."

Per Section 3.0 of Document ITB-07, "The following documents and information are required to be submitted to be considered responsive."

The bidder, Greenville Enterprises, LLC did not provide the documentation to Section 3.9. "Bidder submitting for consideration of this bid must demonstrate that they have legal rights to the materials specified in this bid, either through direct manufacture of the materials in house or through submission of binding contracts that cover the duration of the City's agreement and any renewals thereof."

For these reasons, Greenville Enterprises, LLC shall be deemed non-responsive.

PURCHASING DIVISION

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