

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 10/28/25 **M&C FILE NUMBER:** M&C 25-1002

LOG NAME: 13PITB 25-0204 WATER METER AND PUMP GASKETS WTR AO

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements for Water Meter Pumps and Gasket Parts with David-Tehoungue Ltd Co, Ferguson Enterprises, LLC, and Han-Boone International Inc. in a Collective Amount Up to \$300,000.00 for the First Year with Four One-Year Renewal Options for the Same Amount for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive agreements with David-Tehoungue Ltd Co, Ferguson Enterprises, LLC, and Han-Boone International Inc. in a collective amount up to \$300,000.00 for the first year with four one-year renewal options for the same amount for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to secure non-exclusive agreements for water meter pumps and gasket parts. These items will be used to procure new prefabricated gaskets used in the installation, replacement of water meters with connections and distribution areas that will utilize gaskets to repair pumps and equipment for the Water Department.

Purchasing Staff issued Invitation to Bid (ITB) Number 25-0135. The ITB consisted of detailed specifications describing the responsibilities and requirements to provide these services. The bid was advertised in the *Fort Worth Star-Telegram* on August 6, 2025, August 13, 2025, and August 20, 2025. The City received three (3) submissions.

The bids were evaluated using the lowest responsible bid criteria. Staff recommends awarding to David-Tehoungue Ltd Co, Ferguson Enterprises, LLC, and Han-Boone International Inc. because their responses provided the lowest responsible bid and best meet the City's needs. No guarantee was made for a specific amount of parts that would be purchased. Purchases will be based on the price and availability of items.

FUNDING: The maximum collective annual amount allowed under these agreements will be \$300,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the Water Rolling Treatment Hill Plant Department's General Operating & Maintenance category in the Water & Sewer Fund for the Water Department.

AGREEMENT TERMS: Upon City Council approval, the agreements shall begin upon execution and expire one year from that date.

RENEWAL TERMS: The Agreements may be renewed at the City's option for four, one-year terms. This action does not require City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

The bid was issued before September 1, 2025, preceding the implementation of the Small Business Goal.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the agreements. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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