

# Mayor and Council Communication

DATE: 11/29/22

M&C FILE NUMBER: M&C 22-1012

LOG NAME: 20SWM SDR PRGM

## **SUBJECT**

(ALL) Authorize Execution of an Engineering Agreement with Halff Associates, Inc., in an Amount of \$600,000.00 for Storm Drain Condition Assessment Services Citywide

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an Agreement for Engineering Related Professional Services with Halff Associates, Inc., in an amount of \$600,000.00, with two additional annual renewal options, for the implementation of the citywide Storm Drain Pipe Rehab project (City Project No. 104487).

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## **DISCUSSION:**

Approval of this Mayor and Council Communication will provide engineering related professional services to assist the City in the implementation of the Stormwater Management Program's Storm Drain Rehabilitation Program by providing the following: storm drain condition assessment services; evaluate the condition findings to identify and prioritize corrective rehab measures; and finalize development of a strategic, long term Stormwater Management Pipe Assessment and Condition Program (PACP). A strategic, long term PACP is important to ensure critical pipe systems function as designed and to avoid catastrophic failures that pose a danger to the public.

The development of a Storm Drain Rehabilitation Program is a Level 1 Priority, Key Initiative included in the 2018 Council adopted strategic Stormwater Management Program Master Plan. Storm drain rehabilitation is one of the Stormwater Program's top priorities due to the life safety risk that can happen when deteriorating storm drain pipes create sinkholes.

In May 2021, the Transportation and Public Works Department (TPW), Stormwater Management Division, published a Request for Qualifications (RFQ) for various engineering consulting services. Eleven (11) consultants responded to the RFQ for the Information Management service area with Statements of Qualifications (SOQ). An evaluation team of two City staff subject matter experts from the Stormwater Management Division and Business Support Division of TPW scored the SOQ's based on company experience, prior projects, workload, and team experience. The City's Business Equity team also evaluated the SOQ's. Based on the scoring, Halff Associates, Inc. was selected as the most qualified consultant for this work. Halff Associates, Inc. proposes to perform the scope of work for this contract for a not-to-exceed fee of \$600,000.00.

The City will issue individual task orders to authorize the consultant to perform work under this Agreement until such time as the contract funds have been expended. The City, at its sole option, may renew this contract two times for an additional \$600,000.00 each under the same terms and conditions. Staff considers the fee to be fair and reasonable for the anticipated services to be performed.

This contract will not result in any additional annual operating cost for the Transportation and Public Works (TPW) Stormwater Management Division.

Funding is budgeted in the TPW Dept Highway & Streets Department's Stormwater Capital Projects Fund for the purpose of funding the Storm Drain Pipe Rehab project, as appropriated.

M/WBE Office - HALFF ASSOCIATES, INC. is in compliance with the City's Business Equity Ordinance by committing to 5.00% Business Equity participation on this project. The City's Business Equity goal on this project is 5%.

This Stormwater Contract area is located in ALL COUNCIL DISTRICTS.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for the Storm Drain Pipe Rehab project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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Expedited