

# Mayor and Council Communication

**DATE:** 06/11/24

**M&C FILE NUMBER:** M&C 24-0526

**LOG NAME:** 80OAK GROVE PARK PHASE 1 DESIGN

**SUBJECT**

(CD 8) Authorize Execution of Amendment No. 1 to City Secretary Contract No. 60489 with Larry O'Flinn, LLC, dba O'Flinn Design Group in the Amount of \$335,600.00 for Additional Engineering Services for Design and Development of Phase I Improvements at Oak Grove Park (2022 Bond Program)

---

**RECOMMENDATION:**

It is recommended that City Council authorize execution of Amendment No. 1 to City Secretary Contract No. 60489 with Larry O'Flinn, LLC, dba O'Flinn Design Group in the amount of \$335,600.00 for additional engineering services for design and development of Phase I improvements at Oak Grove Park (City Project No. 104194) for a revised design contract amount of \$410,900.00.

---

**DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of Amendment No. 1 to City Secretary Contract No. 60489 with Larry O'Flinn, LLC, dba O'Flinn Design Group in the amount of \$335,600.00 for additional engineering services for design and development of Phase I improvements at Oak Grove Park (City Project No. 104194) for a revised design contract amount of \$410,900.00.

Oak Grove Park is located in southeast Fort Worth, just south of Everman Parkway, and east of Interstate 35. The 67 acre community park was acquired in 2015.

On July 14, 2023, an engineering services agreement with Larry O'Flinn, LLC, dba O'Flinn Design Group was administratively executed in the amount of \$75,300.00 for the development of the Oak Grove Park Master Plan. The master plan process included multiple public presentations and meetings that resulted in the final park master plan and phase I priority improvements. The master plan was endorsed by the Park & Recreation Advisory Board on February 28, 2024. Phase I priority master plan elements identified through the public input process include trails, playgrounds, pedestrian access, security lighting, sport courts, picnic pavilions, parking, and open practice play fields.

Larry O' Flinn, LLC, dba O'Flinn Design Group was selected from the Park & Recreation Department 2022 consultant pool, which was developed through a public procurement process. A Request for Qualifications was advertised and subsequent Statements of Qualifications were received, evaluated, and scored by Park & Recreation Department staff. All professional services submittals were included in the overall scoring, which was broken into six specific types of design. Assignment of design service on each capital project is based on expertise and availability for specific project scope.

Larry O'Flinn, LLC, is in compliance with the City's Business Equity Ordinance by committing to 23% MWBE participation on this project. The City's MWBE goal on this project is 12.79%.

This project is included in the 2022 Bond Program. The City's Extendable Commercial Paper (ECP) (M&C 22-0607; Ordinance 25675-08-2022) provides liquidity to support the appropriation. Available resources will be used to actually make any interim progress payments until debt is issued. Once debt associated with a project is sold, debt proceeds will reimburse the interim financing source in accordance with the statement expressing official Intent to Reimburse that was adopted as part of the ordinance canvassing the bond election (Ordinance 25515-05-2022).

Funding is budgeted in the 2022 Bond Program Fund for the Park & Recreation Department for the purpose of funding the 2022 Bond Oak Grove Park Phase I project, as appropriated.

Oak Grove Park is located in Council District 8.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the 2022 Bond Program Fund for the 2022 Bond Oak Grove Park project to support the approval of the above recommendation and execution of the amendment. Prior to an expenditure being incurred, the Park & Recreation Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:**    Jessica L. McEachern    5804

**Originating Business Unit Head:**            Richard Zavala            5704

**Additional Information Contact:**            Scott Penn            5750

