

Mayor and Council Communication

DATE: 02/24/26

M&C FILE NUMBER: M&C 26-0131

LOG NAME: 13P COOP SW 120324-TOT TOTER CARTS JJ ENV

SUBJECT

(ALL) Authorize Execution of an Agreement with Toter, LLC Using a Sourcewell Cooperative Contract for Toter Carts in an Amount Up to \$5,100,000.00 for a One-Year Term for the Environmental Services Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Toter, LLC using a Sourcewell Cooperative Contract for toter carts in an amount up to \$5,100,000.00 for a one-year term for the Environmental Services Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of an agreement with Toter, LLC under Sourcewell Cooperative Contract No. 120324-TOT for the purchase of plastic carts for residential curbside garbage, recycling, and yard waste collection, including related customization, delivery, maintenance, and fulfillment services. The Environmental Service Department supports the City's residential solid waste program, which serves Fort Worth residents citywide and requires a standardized inventory of carts to support daily collection operations. These carts are routinely handled, exposed to environmental conditions, and transported throughout residential neighborhoods, resulting in ongoing wear and the need for maintenance and periodic replacement. This agreement will ensure the City maintains a reliable supply of durable carts and associated services necessary to support efficient, safe, and uninterrupted solid waste and recycling operations while maintaining current service levels.

FUNDING: The maximum amount allowed under this agreement will be \$5,100,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the Other Contractual Services account within the Solid Waste Fund for the Environmental Services Department.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. Sourcewell Contracts have been competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. Request for Proposal No.120324 was published on October 15, 2024, and responses were opened on December 3, 2024. Sourcewell contract offers fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

AGREEMENT TERM: The initial term of the agreement will begin upon execution and expire one year from that date.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS: A Small Business subcontracting goal is not assigned to this contract because a waiver has been approved by the department's Assistant City Manager, in accordance with the City's Small Business Ordinance, Chapter 21 of the City Code. The waiver was granted due to the use of a cooperative purchasing agreement.

The agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Solid Waste Fund to support the approval of the above recommendation and execution of the contract. Prior to any expenditure being incurred, the Environmental Services Department has the responsibility to validate the availability of funds.

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