

Mayor and Council Communication

DATE: 02/02/21

M&C FILE NUMBER: M&C 21-0085

LOG NAME: 13PCOOP 20-6879 BACKHOE LOADER LSJ PMD

SUBJECT

(ALL) Authorize the Purchase of a Backhoe Loader from Holt Texas, LTD d/b/a Holt Cat, in the Amount of \$123,222.48, Using Sourcewell Contract 032119 for the Aviation Department Through the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of a backhoe loader from Holt Texas, LTD d/b/a Holt Cat, in the amount of \$123,222.48, using Sourcewell Contract 032119 for the Aviation Department through the Property Management Department.

DISCUSSION:

The Property Management Department (PMD) approached the Purchasing Division for assistance with the purchase of a backhoe loader to be used by the Aviation Department for airport maintenance and upkeep. The Property Management Fleet Division obtained a cooperative quote from Holt Texas, LTD d/b/a Holt Cat through Sourcewell Contract No. 032119.

Staff recommends awarding the purchase of one (1) CAT 420F C4EX with standard equipment from Holt Texas, LTD d/b/a Holt Cat. The new backhoe loader will be used to replace an existing backhoe that can no longer be economically maintained. The older backhoe loader will be sold at auction. Staff certifies that the new unit is expected to operate satisfactorily during its service life of 15 years. The warranty information, manufacturer's statement of origin and original sales invoices will accompany the new unit upon delivery to the Southside Service Center at 4100 Columbus Trail.

PRICE ANALYSIS - The City has no comparable purchase history or total cost of ownership for a unit with these configurations. The price was obtained using the Sourcewell Cooperative Contract No. 032119, which offers a minimum of 23 percent discount off the Manufacturer's List Price. Staff reviewed the proposed price and verified that the price is fair and reasonable based on current market values.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Sourcewell Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

M/WBE OFFICE - An M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or other public entity.

The units will be delivered within 60 days after receipt of a purchase order.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as appropriated, in the Municipal Airport Capital Proj Fund for the FTW Meacham Backhoe project to support approval of the above recommendation and authorization of the purchase. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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