

Mayor and Council Communication

DATE: 03/31/26

M&C FILE NUMBER: M&C 26-0253

LOG NAME: 20AECOM TECHNICAL SERVICES INC. CONTRACT EXTENSION

SUBJECT

(ALL) Authorize Execution of Amendment No. 3 in the Amount of \$142,226.77 to the Professional Services Agreement with AECOM Technical Services, Inc. for the Master Transportation Plan and the Transportation Investment Program Project for a Revised Total Contract Amount of \$3,639,226.77, Adopt Appropriation Ordinances, and Amend the Fiscal Year 2026 Adopted Budget and the Fiscal Years 2026-2030 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of Amendment No. 3, in the amount of \$142,226.77 to the Professional Services Agreement with AECOM Technical Services, Inc., thereby increasing the contract amount to \$3,639,226.77 (City Secretary Contract No. 61087), for the Master Transportation Plan and the Transportation Investment Program project (City Project No. 104860).
2. Adopt the attached appropriation ordinance reallocating estimated receipts and appropriations in the Transportation and Public Works Department of the General Fund by decreasing appropriations in the General Operating and Maintenance category in the amount of \$15,000.00, and increasing appropriations in the Transfer and Other category by the same amount, for the purpose of transferring to the General Capital Projects Fund for funding the Citywide Transportation Master project (City Project No. 104860);
3. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the General Capital Projects Fund in the amount of \$15,000.00, transferred from the General Fund for the purpose of funding the Citywide Transportation Master project (City Project No. 104860); and
4. Amend the Fiscal Year 2026 Adopted Budget and the Fiscal Years 2026-2030 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to extend the contract with AECOM Technical Services, Inc. (AECOM) to finish the Master Transportation Plan adoption process and begin the next phase of the plan, which includes project development. On March 11, 2024, the City Council authorized a contract with AECOM to administer the City’s first overall Master Transportation Plan (City Secretary No. (CSC) 61087, M&C 23-0975). The scope includes an analysis of existing conditions, needs assessment, gap analysis, and the update and integration of the City’s Master Thoroughfare Plan (MTP), Active Transportation Plan, and other policies.

Related task orders are set to expire at the end of the public comment period in March; however, this extension will allow for revisions to be made in conjunction with the City Plan Commission public hearing and any last-minute edits. It will also begin the next step in the Master Transportation Plan called the Transportation Investment Program (TIP). As funding becomes available, the contract will be amended to provide project development support to prepare projects for swift capital delivery and increased project readiness for regional, state and federal funding programs.

The following table summarizes the funding of the amendment:

Funding Source	Amount	
City Project No. 104860 (Citywide Master Transportation Master Plan)	\$77,226.77	Existing funding
City Project No. 105759 (2026 Bond Transportation Project Development)	\$50,000.00	Existing funding
General Fund	\$15,000.00	This M&C
Total	\$142,226.77	

The following table summarizes previous contract actions and amendments:

Agreement	Amount	Justification	M&C No.	Date
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Initial Contract CSC No. 61087	\$2,200,000.00	Initial Agreement	M&C 23-0975	11/14/2023
Amendment No. 1	\$1,200,000.00	2026 Bond Transportation Project Support	M&C 25-0215	03/11/2025
Amendment No. 2	\$97,000.00	Contract Capacity Increase	Administrative	12/19/2025
Amendment No. 3	\$142,226.77	Plan Adoption & TIP	This M&C	03/31/2026
Contract Total	\$3,639,226.77			

Funding for this project was not included in the FY2026-2030 Capital Improvement Program due to unavoidable delays and additional scope. The action in this M&C will amend the FY2026-2030 Capital Improvement Program as approved in connection with Ordinance 27979-09-2025.

Funding is budgeted in the General Operating & Maintenance category in the General Fund in the Transportation and Public Works Department for the funding of the Master Transportation Plan, as appropriated.

The Project is located in ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: AECOM Technical Services, Inc.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Operating and Maintenance category within the General Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the General Capital Projects Fund for the Citywide Transportation Master project to support the execution of the amendment. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility of verifying the availability of funds.

Submitted for City Manager's Office by: Jessica McEachern 5804

Originating Business Unit Head: Lauren Prieur 6035

Additional Information Contact: Monty Hall 8662