

Mayor and Council Communication

DATE: 12/14/21

M&C FILE NUMBER: M&C 21-0959

LOG NAME: 13P MRO SUPPLIES & EQUIPMENT AW

SUBJECT

(ALL) Authorize an Increase to an Agreement with W.W. Grainger, Inc., Using Omnia Cooperative Agreement No. 192163, in an Amount of \$300,000.00 for a Total Amount of \$1,800,000.00 for Maintenance, Repair and Operating Supplies and Equipment and Add Two Additional One-Year Renewal Options for the City Departments

RECOMMENDATION:

It is recommended that the City Council authorize an increase to an agreement with W.W. Grainger, Inc., using Omnia Cooperative Agreement No. 192163, in an amount of \$300,000.00 for a total amount of \$1,800,000.00 for maintenance, repair and operating supplies and equipment and add two additional one-year renewal options for the City Departments.

DISCUSSION:

On October 18, 2016, City Council authorized entering into an agreement with W.W. Grainger, Inc. in an amount of \$1,500,000.00 for maintenance, repair, and operating supplies for city facilities. (M&C P-11954). Since 2016, supplies for maintenance, repairs and operations has increased. Therefore Purchasing staff recommends increasing the spending authority by \$300,000.00 to accommodate the increased department demands. Departments will only be able to use this additional spending authority if funds are available in their current budget.

AGREEMENT TERMS: The current agreement term is from January 1, 2021 to December 31, 2022 in accordance with the Omnia Cooperative Agreement No. 192163.

RENEWAL OPTIONS: The terms of the underlying cooperative agreement, Omnia No. 192163, includes two additional one-year renewal options. With this M&C, the City Council will authorize an amendment to the existing contract to include these two additional one-year renewal options. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

BUSINESS EQUITY: An M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

1295 Form: A form 1295 is not required because this Contract will be with a publicly traded business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating department's Operating Funds to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

<u>Submitted for City Manager's Office by:</u>	Jay Chapa	5804
	Dana Burghdoff	8018
<u>Originating Business Unit Head:</u>	Reginald Zeno	8517
	Christopher Harder	5020
<u>Additional Information Contact:</u>	Cynthia Garcia	8525
	Alyssa Wilkerson	8357