

# Mayor and Council Communication

**DATE:** 12/03/19

**M&C FILE NUMBER:** M&C 19-0342

**LOG NAME:** 13PCOOP21-3912 SCISSOR LIFTS LSJ PMD

**SUBJECT**

Authorize the Purchase of Three JLG Lifts from Equipment Depot Texas, Inc. d/b/a Equipment Depot, Ltd. in an Amount Up to \$116,125.23 Using BuyBoard Cooperative Purchasing Agreement 515-16 for the Public Events and Property Management Departments (ALL COUNCIL DISTRICTS)

**RECOMMENDATION:**

It is recommended that the City Council authorize the purchase of three JLG lifts from Equipment Depot Texas, Inc. d/b/a Equipment Depot, Ltd. in an amount up to \$116,125.23 using BuyBoard Cooperative Purchasing Agreement 515-16 for the Public Events and Property Management Departments.

**DISCUSSION:**

The Property Management Department (PMD) approached the Purchasing Division for assistance with buying one JLG E400AN Boom Lift for the Public Events Division of the Culture and Tourism Department, one JLG 2646 ES Scissor Lift, and one JLG T500J Boom Lift with generator for the Facilities Division of PMD. PMD and the Culture and Tourism Department will use the units to lift personnel and material necessary to provide maintenance services to City of Fort Worth buildings.

Property Management Fleet Division obtained cooperative quotes for cost comparison between cooperative boom and scissor lift vendors. Below is a summary of the quotes received.

Vendor	Cooperative Contract	Pricing
Equipment Depot	BuyBoard 515-16	\$116,125.23
Sunbelt Material Handling	BuyBoard 515-16	Did Not Meet Spec
Kirby Smith Machinery Inc.	BuyBoard 515-16	\$137,358.40
Associated Supply Company Inc. (ASCO)	BuyBoard 515-16	\$137,890.00

Equipment Depot Texas, Inc. d/b/a Equipment, Ltd. through BuyBoard Cooperative Purchasing Agreement 515-16 provided a combination of the lowest cost for each model selected and meets all required specifications. These new units meet the required specifications and are expected to operate satisfactorily. Staff recommends awarding the purchase of the three Lifts to Equipment Depot Texas. The three new units will replace three old units that are unreliable and can no longer be economically maintained. All new units are expected to operate satisfactorily during their service life for each unit. Warranty information, manufacturer's Statement of Origin and original sales invoice will accompany the new units upon acceptance and delivery to the 4100 Columbus Trail facility.

**TOTAL COST OF OWNERSHIP (TCO)** - Over the service life of 15 years the total cost of ownership for the Boom and Scissor Lifts will be \$278,172.23.

**PRICE ANALYSIS** - There is no previous purchase history for units with these specific configurations. Staff has reviewed the prices and found them to be fair and reasonable based on current market values.

An administrative change order or increase may be made by the City Manager in the amount up to \$100,000.00 and does not require specific City Council approval as long as sufficient funds have been appropriated.

**COOPERATIVE PURCHASE** - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Buyboard contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

**M/WBE OFFICE** - An M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or other public entity.

The units will be delivered within 180 days after receipt of a purchase order.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current capital budget, as appropriated, in the Vehicle and Equipment Replacement Fund, Culture & Tourism Vehicle Replacement(CPN 100675) and PMD Vehicle and

Equipment(CPN 100866) projects. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Kevin Gunn 2015

**Originating Business Unit Head:** Reginald Zeno 8517

**Additional Information Contact:** Cynthia Garcia 8525

LaKita Slack-Johnson 8314