

# Mayor and Council Communication

**DATE:** 06/27/23

**M&C FILE NUMBER:** M&C 23-0582

**LOG NAME:** 13PAMEND NORTHERN SAFETY CO. INC MRO FMS HO

**SUBJECT**

(ALL) Authorize Increase to Cooperative Agreement with Northern Safety Co. Inc in the Amount of \$88,500.00 for a New Total Annual Amount of \$188,500.00 for Facilities Maintenance, Repair, and Operational Supplies and Services for the Water Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize an increase to the Cooperative Agreement with Northern Safety Co. Inc in the amount of \$88,500.00 for a new total annual amount of \$188,500.00 for facilities maintenance, repair, and operational supplies and services for the Water Department.

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**DISCUSSION:**

On January 9, 2023, the City of Fort Worth entered into an agreement with Northern Safety Co. Inc under Omnia Cooperative Agreement, No. R192007, in an amount up to \$100,000.00.

The increased spending with Northern Safety Co. Inc is being requested by the Water Department. This contract would be used to purchase personal protective equipment, tools, minor equipment, and other miscellaneous materials utilized on the day-to-day operations of Field Ops. Purchasing requests that City Council authorize an increase to the above-described contract by \$88,500.00 to accommodate this increased, and necessary, spending. The new total annual amount of the agreement would be \$188,500.00.

**AGREEMENT TERM** - The current agreement term is from April 1, 2023, to March 31, 2024. Upon the expiration of the current term, the City will have two (2) options to renew the agreement.

**ADMINISTRATIVE CHANGE ORDER** - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**COOPERATIVE PURCHASE** - State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item.

**DVIN-BE:** A Business Equity Goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

Funding is budgeted in the Operating Supplies account of the Water Department's rollup within the Water & Sewer Fund.

The Cooperative Agreement serves ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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