

# Mayor and Council Communication

DATE: 06/11/24

M&C FILE NUMBER: M&C 24-0467

LOG NAME: 13P COOP H-GAC MB11-20 FIRE TRAINING FACILITY LSJ FIRE

**SUBJECT**

(ALL) Authorize Execution of Agreement with Fire Facilities, Inc., for a Preassembled, Portable Fire Training Facility Using Houston Galveston Area Council Cooperative Agreement H-GAC MB11-20 in an Amount Up to \$154,231.00 Using The Federal Emergency Management Agency's Assistance to Firefighters Grant Funds for the Fire Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize an agreement with Fire Facilities, Inc., for a preassembled, portable, steel fire training facility using Houston Galveston Area Council Cooperative Agreement No. MB11-20 in an amount up to \$154,231.00 using the Federal Emergency Management Agency's Assistance to Firefighters Grant Funds for the Fire Department.

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**DISCUSSION:**

The Fire Department approached the Purchasing Division to acquire a portable, preassembled fire training facility made of steel. This structure will be used by regional fire and arson investigators to conduct fire simulations for the purpose of educating firefighters on fire dynamics, cause of fire, and fire pattern interpretation. The training provided by the facility will help investigators undergo job-specific training, including an electrical fire investigation course compliant with the National Fire Protection Association (NFPA 1033) and requirements necessary to obtain the Certified Fire Investigator credential from the International Association of Arson Investigators (IAAI).

Staff recommends awarding an agreement to Fire Facilities, Inc. using H-GAC Cooperative Contract No. MB11-20 for a preassembled portable fire training structure in an amount up to \$154,231.00. Houston Galveston Area Council Cooperative Agreement (H-GAC) contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable. Funding is budgeted in the Grants Operating Federal Fund for the Fire Investigations Department for the purpose of funding the 2021 FPS - Burn Lab project. Funding is being provided by the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grant.

AGREEMENT TERM – The agreement will begin upon execution and will expire on October 31, 2024.

RENEWAL OPTIONS – In accordance with the terms of the H-GAC Contract there are no renewal options available.

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. H-GAC contracts are competitively bid to increase and simplify the purchasing power of government entities. The Invitation to Bid for H-GAC Cooperative Contract No. MB11-20 was published on May 14, 2020, and responses were opened on June 24, 2020.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

DIVERSITY & INCLUSION - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendations and adoption of the attached appropriation ordinances, funds will be available in the current operating budget, as appropriated, in the Grants Operating Federal Fund to support the approval of the above recommendation and execution of the purchase agreement. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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