

Mayor and Council Communication

DATE: 01/28/25

M&C FILE NUMBER: M&C 25-0071

LOG NAME: 13PCOOP ELECTRICAL AND PLUMBING SUPPLIES LSJ PMD

SUBJECT

(ALL) Authorize Non-Exclusive Agreements with Dealers Electrical Supply Co. and Elliott Electric Supply, Inc. Using Multiple Cooperative Agreements for Electrical Supplies and Plumbing Equipment for a Combined Annual Amount Up to \$1,929,150.00, Authorize Two One-Year Renewal Options for the Same Annual Amount for All City Departments, and Ratify Expenditures Up to \$200,000.00 for Purchases Made December 2024- February 2025

RECOMMENDATION:

It is recommended that the City Council authorize non-exclusive agreements with Dealers Electrical Supply Co. and Elliott Electric Supply, Inc. using multiple cooperative agreements for electrical supplies and plumbing equipment for a combined annual amount up to \$1,929,150.00, authorize two one-year renewal options for the same annual amount for all City Departments, and ratify expenditures up to \$200,000.00 for Purchases Made December 2024- February 2025.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize non-exclusive agreements that will be used by all City departments to purchase electrical supplies and plumbing equipment to update and maintain City-owned property. The agreements will be with Dealers Electrical Supply Co. and Elliott Electric Supply, Inc. using multiple cooperative agreements. The most current agreements expired on November 30, 2024. It is also requested that City Council approve the ratification of expenditures up to \$200,000.00 for the purchase of electrical supplies made from December 2024 through February 2025 (when the new agreements are executed).

Staff reviewed the pricing and recommends awarding agreements to Dealers Electrical Supply Co, using The Interlocal Purchasing System's (TIPS) Cooperative Contract 230502 and Elliott Electric Supply, Inc., using BuyBoard Cooperative Contract 657-21. TIPS Cooperative Contract 230502 was published on May 4, 2023 and May 11, 2023. Responses were opened on June 16, 2023. BuyBoard Cooperative Contract 657-21 was published on January 27, 2021, and February 2, 2021. Responses were opened on June 17, 2021. Both cooperative contracts offer fixed discounts.

The maximum amount allowed under the agreements citywide will be \$1,929,150.00. However, the actual amount used will be based on needs of the department and available budget.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. TIPS and Buyboard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

TERM: The initial term of the agreement with Dealers Electrical Supply, Co., will begin upon execution and expire July 31, 2025 to correspond with the terms of the cooperative contract. The initial term of the agreement with Elliott Electric Supply, Inc., will begin upon execution and expire November 30, 2025 to correspond with the terms of the cooperative contract. These Agreements may be renewed for up to two additional one-year terms for the same annual amount at the City's option.

BUSINESS EQUITY - A business equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the purchase agreements. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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