

# Mayor and Council Communication

**DATE:** 01/25/22

**M&C FILE NUMBER:** M&C 22-0085

**LOG NAME:** 80HOFFMAN FOUNDATION GRANT

## **SUBJECT**

(CD 3, CD 5, CD 8, and CD 9) Authorize Acceptance of a Grant in the Amount of \$74,100.00 from the Marilyn Brachman Hoffman Foundation for the Establishment of 39 Trees at Four Park Locations, Adopt Attached Appropriation Ordinance, and Amend the Fiscal Years 2022-2026 Capital Improvement Program

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## **RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize the acceptance of a grant in the amount of \$74,100.00 from the Marilyn Brachman Hoffman Foundation for the Hoffman Foundation Tree Grant project;
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Grants Capital Project Other Fund subject to receipt of the grant, in the amount of \$74,100.00, for the purpose of funding the Hoffman Foundation Tree Grant project; and
3. Amend the Fiscal Years 2022-2026 Capital Improvement Program.

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## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to accept a \$74,100.00 grant from the Marilyn Brachman Hoffman Foundation into the Grants Capital Project Other Fund for the Hoffman Foundation Tree Grant project which will provide for the establishment of 39 trees at four park locations.

The Park & Recreation Department (PARD) was approached by the Marilyn Brachman Hoffman Foundation (Foundation) in July of 2021 regarding a proposal to establish trees in socioeconomically disadvantaged neighborhoods and nearby roadways/bus stops. As funds had not been identified for these improvements, the Foundation generously volunteered a grant for \$20,000.00 to \$25,000.00 and requested a list of areas for the Foundation to select. A list of four locations were provided to the Marilyn Brachman Hoffman Foundation Board for consideration.

On November 5, 2021, the PARD received notice that the Foundation Board had approved a grant in the amount of \$74,100.00 to establish trees at all four locations. The funds provided will cover the value of materials and services, including the cost of the trees, delivery, installation, and two years of irrigation. The 39 trees will be planted at the following parks: Delga Park (7 trees), Rosemont Park (6 trees), Rosedale Plaza Park (13 trees), and Calmont Park (13 trees). All the trees will be planted in Fiscal Year 2022.

Funding for this project was not included in the Fiscal Years (FY) 2022-2026 Capital Improvement Program. The action in this M&C will amend the FY2022-2026 Capital Improvement Program in accordance with Ordinance 25073-09-2021.

**ADVISORY BOARD APPROVAL** - On December 15, 2021, the Park & Recreation Advisory Board voted to recommend that the City Council accept the grant from the Marilyn Brachman Hoffman Foundation.

The four park locations are located in COUNCIL DISTRICTS 3, 5, 8, & 9.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current capital budget, as appropriated, in the Grants Capital Project Other Fund for the Hoffman Foundation Grant project. The Park & Recreation Department (and Financial Management Services) is responsible for the collection and deposit of funds due to the City. Prior to any expense being incurred, the Park & Recreation Department will also have the responsibility to validate the availability of funds. This is an advance grant.

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