

Mayor and Council Communication

DATE: 09/27/22

M&C FILE NUMBER: M&C 22-0748

LOG NAME: 13P22-0122 ADDITIONAL LT & HVY DUTY VEHICLES & EQP SVS LSJ PMD

SUBJECT

(ALL) Authorize Non-Exclusive Purchase Agreements with BMW Motorcycles of North Dallas, Custom Truck One Source, L.P., Frank's Wheel Aligning, Inc., Lone Star Auto Sound & Security, Premier Truck Group and Siddons Martin Emergency Group, LLC., for Additional Light and Heavy Duty Vehicle and Equipment Services for the Property Management Department for a Combined Annual Amount Up to \$1,974,288.00 for the Initial Term and Authorize Four One-Year Renewals for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize non-exclusive purchase agreements with BMW Motorcycles of North Dallas, Custom Truck One Source, L.P., Frank's Wheel Aligning, Inc., Lone Star Auto Sound & Security, Premier Truck Group and Siddons Martin Emergency Group, LLC., for additional light and heavy duty vehicle and equipment services for the Property Management Department for a combined annual amount up to \$1,974,288.00 for the initial term and authorize four one-year renewals for the same annual amount.

DISCUSSION:

The Property Management (Fleet) Department approached the Purchasing Division for assistance with securing an annual agreement for additional light and heavy duty vehicles and equipment services. Purchasing previously issued Invitation to Bid (ITB) No. 22-0017 which resulted in the award of an annual agreement; however there were not enough Vendors to provide services for the City's mixed fleet of light and heavy duty vehicles, other motorized equipment. In order to procure additional services, Purchasing staff issued ITB No. 22-0122. The ITB included detailed specifications describing the requirements for light and heavy duty vehicle repairs and services.

The bid was advertised in the *Fort Worth Star-Telegram* for six consecutive Wednesdays beginning April 27, 2022 through June 1, 2022. The City received six bids. An evaluation panel consisting of representatives of the Property Management Department reviewed and scored the submittals using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Bidders	Evaluation Criteria				
	a	b	c	d	Total
BMW Motorcycles of North Dallas.	13.3	8	8.5	0	30
Custom Truck One Source, L.P.	12.6	9.5	9	0	31
Frank's Wheel Aligning, Inc.	13.3	9	8	0	30
Lone Star Auto Sound & Security	13.3	8.5	10	50	82
Premier Truck Group	13.3	9	8.5	0	31
Siddons Martin Emergency Group, LLC	12.6	9	10.5	0	32

Best Value criteria:

- (a) Contractor's qualification and experience;
- (b) Extent to which the goods and services meet the City's needs;
- (c) Contractor's Reputation
- (d) Cost of service

After evaluation, the panel concluded that BMW Motorcycles of North Dallas, Custom Truck One Source, L.P., Frank's Wheel Aligning, Inc., Lone Star Auto Sound & Security, Premier Truck Group and Siddons Martin Emergency Group, LLC, presented the best value to the City and therefore, recommends that Council authorize agreements with BMW Motorcycles of North Dallas, Custom Truck One Source, L.P., Frank's Wheel Aligning,

Inc., Lone Star Auto Sound & Security, Premier Truck Group and Siddons Martin Emergency Group, LLC. Under these non-exclusive agreements, the department will order services according to the lowest cost and availability. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendors' bids met specifications.

Funding is budgeted in the Fleet Services Outside Repair & Maintenance account of the Property Management Parts & Fuel Inventory Department's Fleet & Equipment Service Fund for Fiscal Year 2022 & Fiscal Year 2023.

DIVERSITY AND INCLUSION (DVIN) - A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin upon execution and expire one year from that date. This agreement will be concurrent with the annual agreement awarded from ITB No. 22-0017.

RENEWAL TERMS -This agreement may be renewed for four additional one-year renewal periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2023 Budget by the City Council, funds will be available in the Fiscal Year 2023 Operating Budget, as appropriated, in the Fleet & Equipment Service Fund. Prior to an expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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Expedited