

Financial Management Services Department  
Purchasing Division



To: PMD\_Fleet Assests  
Austin Walker, Kristine Caffey, Shomari Williams,  
CC: Chris Means, Assistant Director Fleet

From: La’Kita Slack, Buyer, Purchasing Division

Date: May 15, 2020  
Subject: Recommendation for Award on Invitation to Bid  
(ITB) 20-0130 Service Body Trucks

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On April 30, 2020, the Purchasing Division received 4 responsive bid to subject ITB 20-0130 Service Body Trucks. The following documents has been sent to PMD for review:

- Bid Tabulation
- Bid Responses :
- M&C Draft

**Purchasing Recommendation:** Grapevine DCJ LLC, in An Amount up to \$393,160.00 **based on Lowest Bid Meeting or Exceeding All Specifications**

Should your recommendation differ from the recommendation of Purchasing please provide justification for your rejection and disqualification in a memo along with this document (signed) to the Purchasing Division by 4 PM, May 21, 2020 and include the following documents required for M&C:

- TCO
- FID Tab
- Memo Rejecting any low bids and justification

Department Recommendation: Grapevine DCJ LLC – Option 2  
*Specify Bidder*

Austin Walker  
Signature

Date 7/29/2020

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# Memo

**Date:** June 12, 2020  
**To:** Cynthia Garcia, Assistant Finance Director  
**From:** Austin Walker  
Property Management Department  
**Re:** Water & PMD Departments  
Water & Sewer Capital Projects  
Vehicle & Equipment Replacement Fund

Property Management Department requests that the Purchasing Division issue a purchase order to **GRAPEVINE DCJ** for the purchase of **TWO (2) RAM 1500 SERVICE TRUCKS and FOUR (4) RAM 4500 SERVICE TRUCKS**. These units are being purchased from the vendor utilizing bids received from an ITB process. These units will be replacements in the fleet for units that are no longer feasible to retain and maintain. These units will be used by the WATER department for the maintenance and installation of the City of Fort Worth's water and sewer systems and by the Facilities Division of the Property Management department for the maintenance of City owned facilities. The "Option 1" bid received by Grapevine DCJ was rejected due to GVWR Requirements not being met.

TCO is unavailable at this time as assets have never been purchased utilizing this specification before now.

The total cost of the six (6) units as specified in the attached documentation is **\$408,245.00. (W 3213 3223 3225 3291)**. The contact for **GRAPEVINE DCJ** is Dennis Thomas at 817-410-7541 (dthomas@grapevinedcj.com).

The recommended unit quantity and cost is consistent with the original purchase request and will not require additional funds to accomplish this purchase in the Vehicle Equipment Replace Fund. MWBE website was checked and no MWBE's were found.

The equipment meets the established requirements and should operate satisfactorily over its service life of ten (10) years. Warranty information, Manufacturer's Statement of Origin (if applicable) and Original Sales Invoice will accompany the equipment upon receipt to the City.

Please contact Austin Walker at (817) 392-2008 if any assistance or further information is needed.

*Austin R Walker*

Austin Walker  
AW 02-20