

# Mayor and Council Communication

**DATE:** 12/01/20

**M&C FILE NUMBER:** M&C 20-0864

**LOG NAME:** 13P AMEND 18-0040 LUMBER, PLYWOOD, AND RELATED ITEMS MG

**SUBJECT**

(ALL) Authorize Execution of an Amendment to Increase the Existing Purchase Agreement with Teague Lumber Company and Plywood Company of Fort Worth, Inc. for Lumber, Plywood, and Related Items by \$25,000.00 for a New Annual Amount of \$125,000.00 for All City Departments

---

**RECOMMENDATION:**

It is recommended that the City Council authorize execution of an amendment to increase the existing purchase agreement with Teague Lumber Company and Plywood Company of Fort Worth, Inc. for lumber, plywood, and related items by \$25,000.00 for a new annual amount of \$125,000.00 for all city departments.

---

**DISCUSSION:**

On December 7, 2017, the Purchasing Manager authorized Purchase Agreements (Bid No. 18-0040) with Teague Lumber Company and Plywood Company of Fort Worth, Inc. in an annual amount not to exceed \$100,000.00. An additional \$25,000.00 is needed for the remainder of the term for a new annual amount of \$125,000.00 because there are no remaining funds on the current purchase agreements and the Water Department needs additional funds for repairs needed to haul equipment.

A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

This agreement may be renewed at the City's option for two additional one-year terms. The renewal action will not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and authorize the execution of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Jay Chapa 5804

**Originating Business Unit Head:** Reginald Zeno 8517

**Additional Information Contact:** Cynthia Garcia 8525

Michelle Green 2058