

Mayor and Council Communication

DATE: 01/14/20

M&C FILE NUMBER: M&C 20-0034

LOG NAME: 55FTW MASTER PLAN UPDATE

SUBJECT

Authorize Application for and Acceptance of, If Awarded, a Grant From the Texas Department of Transportation in an Amount Up to \$225,000.00 for the Update of the Master Plan at Fort Worth Meacham International Airport, Authorize the Transfer of Up to \$25,000.00 for the City's Match Requirement, Adopt Resolution Authorizing the City Manager to Execute Grant Related Agreements with the State of Texas, Represented by the Texas Department of Transportation, and Adopt Appropriation Ordinance (COUNCIL DISTRICT 2)

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the application for and acceptance of, if awarded, a grant from the Texas Department of Transportation, Aviation Division, in an amount up to \$225,000.00 for the update of the Master Plan at Meacham International Airport;
 2. Authorize a transfer from the Muni Airport Capital Project Fund into the Muni Airport Grants Federal Fund in an amount up to \$25,000.00 for the City's 10 percent grant match;
 3. Authorize the adoption of the attached resolution, as required by the Texas Department of Transportation, authorizing the City Manager or his designee to execute all necessary contracts associated with this project with the Texas Department of Transportation; and
 4. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Muni Airport Grants Federal Fund in an amount up to \$250,000.00, subject to receipt of grants.
-

DISCUSSION:

The Texas Department of Transportation Aviation Division (TxDOT) has advised the Aviation Department that funding is available to update the Master Plan at Meacham International Airport (Airport).

The objective of an Airport Master Plan is to determine the role of the airport in the community, determine the relationship the airport has to other system airports, determine the requirements and resources needed to fulfill the airport's role, and document the vision for the airport. It provides the framework needed to guide future airport development that will cost-effectively satisfy aviation demand, while considering potential environmental and socioeconomic impacts.

In November of 2004, DMJM Aviation prepared and updated the current Master Plan for Meacham International Airport. Since this 2004 update, several construction and improvement projects have been completed, allowing Meacham to further grow and develop. This master plan update will encompass the expansion and numerous changes the airport has experienced over the past fifteen years and provide a better vision for the future of Meacham International Airport.

Indirect costs are not eligible for reimbursement.

Upon approval of this M&C, all appropriations and funding will be summarized in the table below:

Fund	Amount
Muni Airport Capital Project Fund	\$ 25,000.00 (City's Grant Match Requirement)
TxDOT Grant Funds	\$ 225,000.00
Project Total	\$ 250,000.00

Because the designated match funds were not appropriated for transfer, specific approval for transfer of these funds was needed.

ADVISORY BOARD APPROVAL – In May of 2018, the Aviation Advisory Board voted to recommend that the City Council approve this action. This project was programmed in 2018 by the Texas Department of Transportation, however the Aviation Department was not notified until October of 2019 that funds were available and proceedings could occur.

Fort Worth Meacham International Airport is located in COUNCIL DISTRICT 2.

This contract will be with a governmental entity, state agency or public institution of higher education: Texas Department of Transportation Aviation Division.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: Texas

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current capital budget, as appropriated, of the Muni Airport Capital Project Fund and the Muni Airport Grants Federal Fund. The Aviation Department will be responsible for the collection and deposit of funds due to the City. Prior to an expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

Submitted for City Manager's Office by: Fernando Costa 6122

Originating Business Unit Head: Bill Welstead 5402

Additional Information Contact: Tyler Dale 5416