

# Mayor and Council Communication

**DATE:** 11/29/22

**M&C FILE NUMBER:** M&C 22-0940

**LOG NAME:** 06ADDITIONAL FUNDING FOR (S)CUBE

**SUBJECT**

(ALL) Authorize the Amendment of City Secretary Contract Number 55299 and Ratify the Expenditures in the Amount of \$11,392.50 with (s)Cube a New York Corporation for Contracted Services of Accela System Support and Maintenance

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**RECOMMENDATION:**

It is recommended that the City Council:

1. Amend City Secretary Contract Number 55299 to increase the contract by \$11,392.50 for a contract total of \$102,392.50; and
  2. Ratify expenditures in the amount of \$11,392.50 with (s)Cube a New York Corporation for contracted services related to issues and tasks of Accela system support and maintenance.
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**DISCUSSION:**

This Mayor and Council Communication (M&C) is to amend the existing City Secretary contract 55299 and ratify the expenditures already incurred. The City of Fort Worth contracted with (s)Cube a New York Corporation to support maintenance for issues and tasks for the Accela system. City of Fort Worth contract number 55299-A1 extended the term of the contract to September 30, 2022. However, City staff did not correctly forecast the amount of required hours necessary to allow for project completion which is the need for the amendment of the contracted amount to \$102,392.50.

The costs for services exceeded the remaining amount of \$91,000.00 from the existing contract. To completely account for services rendered an additional amount of \$11,392.50 is required. An interoffice memorandum and non-purchase order voucher was approved by the City Manager's Office to authorize payment with these services. This M&C ratifies this expenditure.

Funding is budgeted in the Other Contractual Services account of the Development Services Department's General Fund.

Accela is the software used in All Council Districts.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendations and execution of the contract. Prior to any expenditure being incurred, the Development Services Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

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