

Mayor and Council Communication

DATE: 06/22/21

M&C FILE NUMBER: M&C 21-0510

LOG NAME: 20TPW ASSET MGMT STRATEGY

SUBJECT

(ALL) Authorize Execution of a Professional Services Agreement with AECOM Technical Services, Inc. in the Amount of \$221,661.00 for Development of Transportation and Public Works Asset Management Strategy, Adopt Attached Appropriation Ordinances and Amend the Fiscal Years 2021-2025 Capital Improvement Program

RECOMMENDATION:

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It is recommended that the City Council:

1. Authorize execution of a contract with AECOM Technical Services, Inc. in the amount of \$221,661.00 for assistance in developing Transportation and Public Works-wide Asset Management Strategy;
 2. Adopt the attached appropriation ordinance adjusting the receipts and appropriations in the Stormwater Capital Projects fund in the amount of \$89,830.50, increasing the receipts and appropriations in the Transportation and Public Works-wide Asset Management Strategy project (City Project 103399) and by decreasing the receipts and appropriations in the Flooding Assessments programmable project (City Project P00046) by the same amount;
 3. Adopt the attached ordinance reallocating appropriations in the Transportation and Public Works Department of the General Fund by decreasing appropriations in the General Operations and Maintenance category in the amount of \$42,000.00, and increasing appropriations in the Transfers and Other category by the same amount, for the purpose of transferring to the General Capital Projects Fund ;
 4. Adopt the attached appropriation ordinance adjusting estimated receipts and appropriations in the General Capital Projects Fund, increasing estimated receipts and appropriations by a total amount of \$131,830.50 in the Transportation and Public Works-wide Asset Management Strategy project (City Project 103399), with \$42,000.00 transferred from available funds within the General Fund, and by decreasing estimated receipts and appropriations in the amount of \$89,830.50 in the Contract Street Maintenance programmable project (City Project No. P00020); and
 5. Amend the Fiscal Years 2021-2025 Capital Improvements Program.
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DISCUSSION:

The professional services agreement recommended by this Mayor and Council Communication (M&C) will provide for consulting services to assist in the development of the Transportation and Public Works Asset Management Strategy (TPW ASM).

In April 2020, the Transportation and Public Works Department, Capital Delivery Division, published a request for qualifications (RFQ) for various professional services. Based on the results of the RFQ, a list of prequalified professional service providers in the Asset Management category was identified. The specific scope for the project was provided to the top three rated firms and additional information regarding qualifications was requested, submitted, evaluated and scored. AECOM Technical Services, Inc. was selected as the most qualified consultant to provide the requested professional services for the TPW ASM project. AECOM Technical Services, Inc. will, over a three to five year period, perform a high-level asset management assessment, develop high-level asset management objectives, develop a road map for development of asset management strategies, address gaps and assist with preparation and delivery of briefings for executive management.

AECOM Technical Services, Inc. proposes to perform these services for a fee not to exceed \$221,661.00. Staff considers the fee to be fair and reasonable for the scope of services proposed.

M/WBE Office – AECOM Technical Services, Inc. is in compliance with the City's Business Equity Ordinance by committing to 9% Business Equity participation on this project. The City's Business Equity goal on this project is 9%.

The project is located CITYWIDE.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: AECOM Technical Services, Inc

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Contract Street Maintenance programmable and Flooding Assessments programmable projects within the General Capital Projects, Stormwater Capital Projects and the General Funds and upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the General Capital Projects and the Stormwater Capital Projects Funds for the TWP ASM project to support the approval of the above recommendations and execution of the contract. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility of verifying the availability

of funds.

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