

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 04/23/24M&C FILE NUMBER: M&C 24-0314

LOG NAME: 13P ITB 24-0016 TIRE RECYCLING AND DISPOSAL SERVICES JF ENV

SUBJECT

(ALL) Authorize Agreement with TJP Enterprises, LLC dba All American Tire Recyclers for Tire Recycling and Disposal Services in an Annual Amount Up to \$180,000.00 for a One-Year Initial Term and Authorize Four (4) One-Year Renewals for the Same Annual Amount for the Environmental Services Department

RECOMMENDATION:

It is recommended that the City Council authorize an agreement with TJP Enterprises, LLC dba All American Tire Recyclers for tire recycling and disposal services in an annual amount up to \$180,000.00 for a one-year initial term and authorize four (4) one-year renewals for the same annual amount for the Environmental Services Department.

DISCUSSION:

The Environmental Services Department approached the Purchasing Division to procure an agreement for tire recycling and disposal services to provide equipment, personnel, and tools necessary to transport, process, and recycle/disposal services of scrap tires. In order to procure these services Purchasing staff issued Invitation to Bid (ITB) No. 24-0016. The ITB consisted of detailed specifications describing the contractor responsibilities and service requirements.

The bid was advertised in the *Fort Worth Star-Telegram* on December 13, 2023, December 20, 2023, December 27, 2023, January 3, 2024, and January 10, 2024. The City received one (1) response.

An evaluation panel consisting of representatives from the Environmental Services Department and Park and Recreation Department reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below. No guarantee was made that a specific amount of services would be purchased.

Bidder	Evaluation Factors					Rank
	a	b	c	d	Total Score	
TJP Enterprises, LLC dba All American Tire Recyclers	13.75	10.50	12.50	30.00	66.75	1

Best Value Criteria:

- a. Contractor’s qualifications and experience
- b. Contractor’s ability to provide services (equipment and personnel)
- c. Contractor’s approach to perform services
- d. Cost

After evaluation, the panel concluded that TJP Enterprises, LLC dba All American Tire Recyclers presented the best value to the City. Therefore, the panel recommends that City Council authorize an agreement for scrap tire transport, processing and disposal with TJP Enterprises, LLC dba All American Tire Recyclers. Staff certifies that the recommended vendor met the bid specifications.

FUNDING: The maximum annual amount allowed under the agreement will be \$180,000.00; however, the actual amount used will be based on the need of the department and available budget.

Department	Estimated Annual Amount	Account Name
Environmental Services	\$180,000.00	Solid Waste Fund

Funding is budgeted in the Disposal account within the Solid Waste Fund for the Solid Waste Drop Stations Department.

DVIN BE: The initial estimated bid amount for this procurement was less than \$100,000.00, therefore, a Business Equity goal was not applicable.

AGREEMENT TERMS: Upon City Council approval, the agreement will begin on October 1, 2024, and expire one year from that date.

RENEWAL TERMS: The agreement may be renewed for four additional one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City’s obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Solid Waste Fund. Prior to an expenditure being incurred, the Environmental Services Department has the responsibility to validate the availability of funds.

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