

# Mayor and Council Communication

DATE: 01/13/26

M&C FILE NUMBER: M&C 26-0019

LOG NAME: 60SSRC127MARYSCCO1-JACKSON

## SUBJECT

(CD 3 and City of Benbrook) Authorize Execution of Change Order No. 1 in the Amount of \$262,860.00 to a Contract with Jackson Construction, Ltd., for Sanitary Sewer Contract 127 Project and Adopt Appropriation Ordinance to Effect a Portion of Water's Contribution to the Fiscal Years 2026-2030 Capital Improvement Program

## RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of Change Order No. 1 in the amount of \$262,860.00 and the addition of 30 calendar days to a contract with Jackson Construction, Ltd (City Secretary Contract No. 64036), for Sanitary Sewer Contract 127 project for a revised contract amount of \$2,413,120.00; and
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Water & Sewer Capital Projects Fund in the amount of \$262,860.00 from available PayGo residuals within the Water and Sewer Capital Projects Fund for the purpose of funding the Sanitary Sewer Contract 127 project (City Project No.104976) to effect a portion of Water's Contribution to the Fiscal Years 2026-2030 Capital Improvement Program.

## DISCUSSION:

On August 12, 2025, by Mayor and Council Communication (M&C) 25-0722 the City Council authorized a construction contract with Jackson Construction, Ltd. in the amount of \$2,150,260.00 for Sanitary Sewer Contract 127 project.

Change Order No. 1 primarily provides paying item quantities for the permanent pavement repair along with asphalt mill and overlay on Mary's Creek Drive that were inadvertently omitted at the time the project was advertised to bid. The change order will also provide pay item quantity for select backfill that is necessary due to unsuitable subgrade material that was encountered on Mary's Creek Drive.

It is the practice of the Water Department to appropriate its Capital Improvement Program plan throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants.

Funding is available in the Unspecified – All Funds project within the W&S Capital Projects Fund for the purpose of funding the Sanitary Sewer Contract 127 project.

Funding for the Sanitary Sewer Contract 127 project is depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects Fund 56002	\$2,454,942.00	\$262,860.00	\$2,717,802.00
<b>Project Total</b>	<b>\$2,454,942.00</b>	<b>\$262,860.00</b>	<b>\$2,717,802.00</b>

\*Numbers rounded for presentation purposes.

The project is located in Council District 3 and City of Benbrook.

## FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Unspecified All-Funds project within the W&S Capital Projects Fund, and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the Sanitary Sewer Contract 127 project to support the execution of the change order to the contract. Prior to any expenditure being incurred, the Water Department has the responsibility of verifying the availability of funds.

**Originating Business Unit Head:**

Chris Harder

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**Additional Information Contact:**

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