

Mayor and Council Communication

DATE: 09/28/21

M&C FILE NUMBER: M&C 21-0750

LOG NAME: 13PAMEND CHEM AQUA 21-0018 WATER TREATMENT SERVICES MGF

SUBJECT

(ALL) Authorize an Amendment to the Purchase Agreement with Chem Aqua Incorporated to Increase Agreement by \$21,500.00 for a New Annual Amount of \$107,500.00 to Purchase Water Treatment Services on Behalf of Various Departments for the City of Fort Worth

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to the purchase agreement with Chem Aqua Incorporated to increase agreement by \$21,500.00 for a new annual amount of \$107,500.00 to purchase water treatment services on behalf of various departments for the City of Fort Worth.

DISCUSSION:

On December 16, 2020, the Purchasing Division issued an Invitation to Bid (ITB) 21-0018 to purchase water treatment services for various City of Fort Worth (City) Departments. The ITB was advertised in the *Fort Worth Star-Telegram* on 12/16/20, 12/23/20, 12/30/20 & 1/6/21 and was awarded to Chem Aqua Incorporated in an amount of \$86,000.00. Purchasing staff is requesting this increase to add water treatment services to include facilities of the Plant Operations Division of the Water Department. Initial estimates covered procurement needs of the Water Laboratory, but the agreement is being expanded to include water treatment services for Village Creek Treatment Plant, Rolling Hills Water Treatment Plant, Eagle Mountain Treatment Plant, Westside Water Treatment Plant and North/South Holly Treatment Plants.

AGREEMENT TERMS: The agreement may be renewed for four additional one-year renewals at the City's option. The renewal action will not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligation during the renewal terms. This amendment will not impact the agreement terms that have already been set in place.

BUSINESS EQUITY: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and amendment to the purchase agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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