

Mayor and Council Communication

DATE: 05/12/26

M&C FILE NUMBER: M&C 26-0382

LOG NAME: 13PRFP 26-0096 METER BOXES AND LIDS WTR AO

SUBJECT

(ALL) Authorize Execution of an Agreement with Ferguson Enterprises, LLC for Meter Boxes and Lids in an Amount Up to \$176,385.00 for a One-Year Initial Term and Authorize Four One-Year Renewal Options in Escalating Amounts for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Ferguson Enterprises, LLC for meter boxes and lids, in an amount up to \$176,385.00, for a one-year initial term, and authorize four one-year renewal options in an amount up to \$194,023.50 for the first renewal, \$213,426.00 for the second renewal, \$234,768.60 for the third renewal, and \$258,245.50 for the fourth renewal for the Water Department

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize the execution of an agreement with Ferguson Enterprises, LLC for meter boxes and lids in an annual amount up to \$176,385.00 and authorize four one-year renewals. The Water Department approached the Purchasing Division to secure an agreement for meter boxes and lids located throughout the City of Fort Worth (City). The City invited vendors to participate in this Request for Proposal (RFP) to establish an annual agreement to procure meter boxes and lids. Purchasing Staff issued RFP Number 26-0096. The RFP consisted of detailed specifications describing the responsibilities and requirements to provide these services.

The RFP was advertised in the *Fort Worth Star-Telegram* on February 18, 2026, February 25, 2026, March 4, 2026, and March 11, 2026. The City received one (1) response.

An evaluation panel consisting of representatives from the Transportation and Public Works and Water Departments reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria, and the final scores are listed in the table below.

Proposers	Evaluation Factors							
	a.	b.	c.	d.	e.	f.	g.	Total
Ferguson Enterprises, LLC	0.00	12.50	10.0	7.50	5.67	5	20.0	60.67

The RFP document specified the use of the following Best Value Criteria:

- a. Small Business Participation
- b. Installation and Maintenance/Quality
- c. Performance and Durability
- d. Safety and Security
- e. Qualifications and Experience
- f. Ability to Meet City's needs
- g. Cost

After evaluation, the panel concluded that Ferguson Enterprises, LLC presented the best value for the City. Therefore, the panel recommends that City Council authorize the execution of an agreement with Ferguson Enterprises, LLC. No guarantee was made that a specific amount of items will be purchased.

FUNDING: The actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the Residential Meter/Valve Supplement account within the Water & Sewer Fund for the Water Department.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and shall expire one year from that date.

RENEWAL TERMS: This Agreement may be renewed at the City's option for up to four additional, one-year renewal options in an amount up to \$194,023.50 for the first renewal, \$213,426.00 for the second renewal, \$234,768.60 for the third renewal, and \$258,245.50 for the fourth renewal for the Water Department. This action does not require City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by

