

Mayor and Council Communication

DATE: 02/02/21

M&C FILE NUMBER: M&C 21-0084

LOG NAME: 13P STAFF AUGMENTATION ITS AND WATER ADK

SUBJECT

(ALL) Authorize the Execution of Agreements with SRB Systems Inc., Luna Data Solutions, Inc., Insight Global LLC, TEKsystems, Inc., GTS Technology Solutions, Inc., and Apex Systems, LLC for Staff Augmentation Services in the Annual Amount of \$2,550,000.00 Using Various Cooperatives and Ratify Expenditures in the Amount of \$100,000.00 for the Information Technology Solutions and Water Departments

RECOMMENDATION:

It is recommended that the City Council authorize the execution of agreements with SRB Systems Inc., Luna Data Solutions, Inc., Insight Global LLC, TEKsystems, Inc., GTS Technology Solutions, Inc., and Apex Systems, LLC for staff augmentation services in the annual amount of \$2,550,000.00 using various cooperatives and ratify expenditures in the amount of \$100,000.00 for the Information Technology Solutions and Water Departments.

DISCUSSION:

On November 1, 2016, City Council approved Mayor and Council Communication (M&C) C-27983, authorizing the execution of Professional Service Agreements (Agreements) with staff augmentation vendors in the annual amount of \$2,100,000.00. M&Cs C-28636 and C-28999 were subsequently executed to add additional vendors, increasing the opportunity of receiving competitive pricing. The annual spending authority was increased by \$300,000.00 in June of 2020 via M&C 20-0410 for a total annual amount of \$2,400,000.00 to support the implementation of the Water Department's MyH2O initiative.

The purpose of these Agreements is to add staff augmentation vendors for the Information Technology Solutions (ITS) and Water Departments to have Agreements in place to assist in the development and implementation of technology projects and to use as temporary backfills for staffing vacancies. When augmentation services are needed, individual recruitments are sent to each vendor to ensure that the City receives competitive pricing and qualified candidates.

Upon approval of this M&C, the funds will be distributed between the ITS and Water Departments as follows:

Information Technology Solutions	\$2,100,000.00
Water	\$450,000.00

The previously utilized DIR cooperative contracts have expired and the vendors have been awarded new contracts. This action seeks to replace the existing M&Cs to allow for continued services. The following cooperative contracts will be utilized for the respective vendors:

Vendor	Contract No.	Contract Expiration
Insight Global	GS-35F-0247Y	March 19, 2022
SRB Systems, Inc.	DIR-CPO-4589	August 31, 2024
Luna Data Solutions, Inc.	DIR-CPO-4582	August 31, 2024
TEKSystems, Inc.	DIR-CPO-4638	August 31, 2024
GTS Technology Solutions, Inc.	DIR-CPO-4526	August 31, 2024
Apex Systems, LLC	DIR-CPO-4521	August 31, 2024

It is requested that City Council ratify expenditures in the amount of \$100,000.00. In anticipation of a new M&C, ITS staff executed a contract with TekSystems, Inc. in the amount of \$100,000.00. A contractor, engaged through TekSystems under their previous DIR cooperative contract, has been assigned to high priority tasks for the Human Capital Management (HCM) system payroll task initiative. To ensure that the progress of the project was not impacted, the contract was executed to allow for continued services.

In order for these Agreements to align with the City's fiscal year, adoption of this Mayor and Council Communication (M&C) technically authorizes (i) a series of Purchase Agreements, each of which will align to the terms of the respective cooperative contract to ensure legal authority exists for the contract, and (ii) an annual spend amount, future years of which would be subject to City Council appropriation.

In the event that a cooperative contract is not renewed, staff would cease purchasing at the end of the last Purchase Agreement coinciding with the valid cooperative contract. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current Purchase Agreement has expired. The City initially use these cooperative contracts to make purchases authorized by this M&C. The cooperative contracts expire on various dates. If a cooperative contract is extended, this M&C authorizes the City to purchase similar services under the extended contracts. If a cooperative contract is not extended, but a new cooperative contract is executed with the respective vendor with substantially similar terms as the previous cooperative contract, this M&C authorizes the City to purchase the services under the new cooperative contract.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. The contract was competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

M/WBE - An MBE/SBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERM: Upon City Council's approval, the initial term of these Agreements shall commence upon final execution of the Professional Services Agreements and expire in accordance with the terms and conditions of the respective cooperative agreement. The Agreements may be renewed up to five (5) additional one-year terms.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating and capital budgets, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendations and execution of the contracts. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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Expedite Requested