

# Mayor and Council Communication

**DATE:** 11/19/24

**M&C FILE NUMBER:** M&C 24-1011

**LOG NAME:** 12MCGUIREWOODS2024

**SUBJECT**

(ALL) Authorize Amendment to City Secretary Contract Number 60415, a Professional Legislative Services Agreement with McGuireWoods Consulting LLC, to Increase the Annual Contract Amount to \$158,000.00 for Consultation and Representation of the City of Fort Worth on State of Texas Legislative Issues

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**RECOMMENDATION:**

It is recommended that the City Council authorize an amendment to City Secretary Contract Number 60415, a Professional Legislative Services Agreement with McGuireWoods Consulting LLC, to increase the annual contract amount to \$158,000.00 for consultation and representation of the City of Fort Worth on State of Texas legislative issues.

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**DISCUSSION:**

The City of Fort Worth (City) retains outside legislative consulting services in the development of a comprehensive and coherent strategic plan for promoting positive outcomes on key legislative, policy, and funding issues during the official session of the Texas Legislature.

In November of 2023, the City entered into a Professional Legislative Services Agreement (the Agreement) with McGuireWoods Consulting LLC (McGuireWoods) (City Secretary Contract No. 60415) to represent the the City concerning legislative and administrative matters in the form of communications to be used during the official session of the Texas Legislature.

For the upcoming official session of the Texas Legislature, the City Attorney's Office now wishes to increase the Agreement's annual amount of compensation from \$74,000.00 to \$158,000.00. The expanded scope of services and amount of compensation will allow McGuireWoods to assist City staff during the session by actively representing the City during hearings, engaging Senate and House members in preparation for the hearings, drafting relevant testimony, and scheduling witness testimony, coordinating meetings with House and Senate leadership including the Lt. Governor's Office and the Speaker of the House Office. In addition, McGuireWoods will provide written reports and presentations to the City Council, the City Manager's Office and relevant City departments. McGuireWoods will also be responsible for providing regular in-person and virtual meetings/webinars with the City Council and City management during the interim sessions, the regular sessions, and any special sessions of the Texas Legislature. McGuire Woods will participate in the review, development, and coordination of the City of Fort Worth's state legislative agenda. Moreover, McGuireWoods will review City staff bill analysis and provide input and direction on methods of improving the analysis of City staff.

The term of the Agreement is from November 3, 2023 to September 30, 2024. The Agreement may be renewed for up to two additional one-year terms at the City's option. Staff intends to renew the Agreement upon approval of this amendment.

This Agreement was approved for a waiver per the Chapter 252 exemption for Professional Services by the City Attorney's Office. Therefore, the business equity goal requirement is not applicable.

Funding is budgeted in Other Contratual Services accounting within the General Fund for the City Attorney Department, as appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated in the General Fund. Prior to an expenditure being incurred, the City Attorney department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** ALL ACMs      6122

**Originating Business Unit Head:**                      Leann Guzman      8973

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