

Mayor and Council Communication

DATE: 06/08/21

M&C FILE NUMBER: M&C 21-0384

LOG NAME: 60ASBUILTSUPPORTP1A1-DANNENBAUM

SUBJECT

(ALL) Authorize Execution of Amendment No. 1 to a Professional Services Agreement with Dannenbaum Engineering Corporation n/k/a DE Corp to Provide for Three Renewal Terms, Authorize Execution of the First Renewal in the Amount of \$300,000.00 for Water and Sewer As-Built and Record Drawing Project, Part 1 and Adopt Attached Appropriation Ordinance

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of Amendment No. 1 to City Secretary Contract No. 54136, a professional services agreement with Dannenbaum Engineering Corporation n/k/a DE Corp for the As-Built and Record Drawing project, Part 1 (City Project No. 100258) to provide for up to three renewals of the contract;
2. Authorize execution of the first renewal of City Secretary Contrat No. 54136 in the amout of \$300,000.00; and
3. Adopt the attached appropriation ordinance increasing receipts and appropriations in the Water and Sewer Capital Projects Fund in the amount of \$320,000.00, transferred from available funds within the Water and Sewer Fund, for the purpose of funding the As-Built/Record Drawing Support, Part 1 project (City Project No. 100258).

DISCUSSION:

On June 23, 2020, Mayor and Council Communication (M&C 20-0459), the City Council authorized a professional services agreement with Dannenbaum Engineering Corporation n/k/a DE Corp in the amount of \$300,000.00 for Water and Sewer As-Built and Record Drawing project, Part 1.

The agreement provided for the preparation of as-built record drawings for approximately 150 plan sets of water and sanitary sewer drawings for developer and old capital improvements projects. As-built record drawings were previously prepared by the Transportation and Public Works Department who no longer has the staff for this work. As-built/record drawing preparation is now included in the scope of services for Water Department design engineering agreements. This first effort was successful and staff desires for it to continue.

This amendment and the first renewal will allow for the preparation of an additional 150 plan sets of as-built record drawings out of the current backlog of drawings. In addition to the contract amount, \$20,000.00 (Sewer: \$10,000.00; Water: \$10,000.00) is required for project management. This project will have no impact on the Water Department's operating budget when completed.

Appropriations for the As-Built and Record Drawing project are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects - Fund 56002	\$320,000.00	\$320,000.00	\$640,000.00
Project Total	\$320,000.00	\$320,000.00	\$640,000.00

*Numbers rounded for presentation purposes.

Business Equity: Dannenbaum Engineering Corporation n/k/a DE Corp agrees to maintain its initial SBE commitment of 10 percent that it made on the original agreement and extend and maintain that same SBE commitment of 10 percent to this first amendment. Therefore Dannenbaum Engineering Corporation n/k/a DE Corp remains in compliance with the City's BDE Ordinance and attests to its commitment by its signature on the Acceptance of Previous SBE Commitment form executed by an authorized representative of its company.

The project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget in the Water & Sewer Fund, and upon approval of the above recommendations and adoption of attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the As built and Record Drawing project to support the approval of the above recommendations and execution of the amendment to the engineering agreement. Prior to any expenditure being incurred, the Water Department is responsible to validate the availability of funds.

Originating Business Unit Head: Chris Harder 5020

Additional Information Contact: Lawrence Hamilton 2626