

# Mayor and Council Communication

**DATE:** 06/27/23

**M&C FILE NUMBER:** M&C 23-0543

**LOG NAME:** 13AMEND ITB 18-0446 PVC SEWER FITTING WTR HO

**SUBJECT**

(ALL) Authorize an Amendment to the Annual Agreements with Core & Main LP, Fortiline Inc., and Ferguson Enterprises, LLC, for Polyvinyl Chloride Sewer Fittings to Increase the Annual Amount by \$25,000.00 for a New Annual Aggregate Amount Not to Exceed \$125,000.00 for the Water Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize an amendment to the annual agreements with Core & Main LP, Fortiline Inc., and Ferguson Enterprises, LLC, for polyvinyl chloride sewer fittings to increase the annual amount by \$25,000.00 for a new annual aggregate amount not to exceed \$125,000.00 for the Water Department.

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**DISCUSSION:**

On August 20, 2018, the Purchasing Division issued an Invitation to Bid (ITB) No. 18-0446 to finalize an annual agreement for polyvinyl chloride (PVC) sewer fittings for the Water Department. Agreements were authorized with Core & Main LP, Fortiline Inc., and Ferguson Enterprises, LLC, for the Water Department for an aggregate annual amount of \$100,000.00.

Water approached the Purchasing Division to increase the annual agreement amount by \$25,000.00 in order to purchase additional materials required for routine maintenance and repairs of City sewer mains. Staff is now requesting authorization to amend the existing agreements to increase the annual amount by an additional \$25,000.00, for a total amount not to exceed \$125,000.00.

Funding is budgeted in various departments within the Water and Sewer Fund.

**AGREEMENT TERMS** - The current term of this agreement will expire on September 30, 2023 with no renewal options remaining thereafter.

**BUSINESS EQUITY** - The initial estimated bid amount for this procurement was less than \$100,000.00, therefore, a Business Equity goal was not applicable.

The maximum amount allowed under this agreement citywide will be \$125,000.00, however, the actual amount used will be based on the need of the department and available budget.

This amendment will not change any other agreement terms or conditions of the contract.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water and Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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