

Mayor and Council Communication

DATE: 04/11/23

M&C FILE NUMBER: M&C 23-0283

LOG NAME: 23ANIMAL SHELTER PET FOOD

SUBJECT

(ALL) Authorize Execution of an Agreement with Hill's Pet Nutrition Sales, Inc. for Pet Food in an Amount Not to Exceed \$150,000.00 Annually and Authorize Four One-Year Renewal Options for the Same Annual Amount for the Code Compliance Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Hill's Pet Nutrition Sales, Inc. for pet food in an amount not to exceed \$150,000.00 annually and authorize four one-year renewal options for the same annual amount for the Code Compliance Department.

DISCUSSION:

The Code Compliance Animal Care and Control Centers impound stray animals and care for them until they can be reclaimed or adopted. This requires the Code Compliance Department to provide proper animal nutrition. The City of Fort Worth (City) has been purchasing Hill's Science Diet pet food since 2018. It is recommended by veterinarian staff that the City continue to use Hill's Pet Nutrition Sales, Inc. (Hill's) to provide food to the animals being cared for at both Animal Shelters. Moreover, Hill's provides large price discounts through its food program for shelters. This makes pet food very affordable for the large number of animals in the City's care.

In 2018, the City entered into a shelter-exclusive agreement with Hill's Pet Nutrition Sales, Inc to provide adopter kits for all shelter adoptions and pet food for sheltered animals. Through this agreement, the City can provide high-quality pet food that is easy to digest and nutrient-dense. Furthermore, a consistent diet limits gastrointestinal issues, allowing for greater ease in maintaining shelter cleanliness standards. Cleanliness results in fewer diseases, the spread of diseases among animals, and increases animal health, immunity, and longevity. As a result, our animals are more adoptable and more likely to stay in citizens' care. These goods are exempt because their procurement is necessary to preserve or protect the public health or safety of the City's residents.

DVIN BE: A waiver of the goal for Business Equity subcontracting requirements was requested, and approved by the DVIN, in accordance with the applicable ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

RENEWAL TERMS: This agreement may be renewed for four additional, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change-order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Funding is budgeted in the Agri Chemicals & Feed account of the Code Compliance Department's rollup within the General Fund, as appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to any expenditure being incurred, the Code Compliance Department has the responsibility to validate the availability of funds.

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